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2763

#2763

Jane Hedges Todd.
Papers, 1920-1966.
PRELIMINARY LISTING

Reading Room copy -
please return

NYCV84-A442

1) Todd, Jane Hedges, 1890-1966.
Papers, 1920-1966.
5 cubic ft., 2 volumes.

Jane H. Todd was active in the women's suffrage movement and on local committees in Tarrytown, New York. She was a committeewoman of the Republican Party and organized the first Negro Republican Women's Club, and the Republican Business and Professional Women's Club in Westchester, New York. She was elected to the New York State Assembly from Westchester County in 1935 and remained there for ten years, serving on the Rules Committee, the Public Education Committee, and the Public Welfare Relief Committee, and chaired the Republican Conference Committee and the Social Welfare Committee. She sponsored legislation for women including her Equal Pay Law prohibiting wage discrimination against women.

Todd was the first vice president of the National Order of Women Legislators; a charter member of the Albany and Tarrytown Business and Professional Women's Clubs; a member of the Tarrytown Chapter of the Daughters of the American Revolution; the National Advisory Council of Junior Achievement; the Homemaking Education Council of the University of the State of New York; the American Women's Association; and the Westchester County Children's Association; and an honorary member of the National Secretaries Association, Albany Chapter, and of Phi Chi Theta, New York Alumnae Chapter, Business College Graduates' Association. In January 1945, Todd was appointed Deputy Commissioner of the New York State Department of Commerce. The same year Governor Thomas E. Dewey appointed her Chairman of the new New York Woman's Council, a group of 34 women who worked with Todd under the aegis of the Department of Commerce to widen economic opportunities for women in New York State. She developed a Woman's Program within the department to provide guidance for women starting out or already established in business.

Summary: Includes correspondence; invitations to political ceremonies and events; radio interviews; news releases; articles; speeches; reports; printed material on legislation; biographical accounts; material about Tarrytown, New York; certificates of election; citations; announcements and autographed programs from testimonial dinners; material concerning the Department of Commerce, the New York State Woman's Council, and the economy; scrapbooks of clippings; pamphlets; slides, photographs, and other materials from Todd's 75th birthday party, 1965; and other materials of Jane H. Todd. Correspondents include Dwight D. Eisenhower, Richard M. Nixon, Nelson Rockefeller, Eleanor Roosevelt, and Kenneth Keating.

Cite as: Jane H. Todd, Papers, #2763, Department of Manuscripts and University Archives, Cornell University Libraries.

1. Eisenhower, Dwight D. (Dwight David), 1890-1969. 2. Keating, Kenneth Bernard, b.1900. 3. Nixon, Richard M. (Richard Milhous), b.1913. 4. Rockefeller, Nelson A. (Nelson Aldrich), 1908-1979. 5. Roosevelt, Eleanor, 1884-1962. 6. American Women's Association. 7. Business and Professional Women's Club (Albany, N.Y.) 8. Business and Professional Women's Club (Tarrytown, N.Y.) 9. Daughters of the American Revolution, Tarrytown Chapter. 10. Junior Achievement, National Advisory Council. 11. National Order of Women Legislators. 12. National Secretaries Association, Albany Chapter. 13. Negro Republican Women's Club. 14. New York (State), Department of Commerce, New York Woman's Council. 15. New York (State), Department of Commerce, Woman's Program. 16. New York (State), Legislature, Assembly. 17. New York (State), Legislature, Assembly, Rules Committee. 18. New York (State), Legislature, Assembly, Public Education Committee. 19. New York (State), Legislature, Assembly, Public Welfare Relief Committee. 20. New York (State), Legislature, Assembly, Republican Conference Committee. 21. New York (State), Legislature, Assembly, Social Welfare Committee. 22. New York (State), Legislature--Officials and employees. 23. Phi Chi Theta, New York Alumnae Chapter. 24. Republican Business and Professional Women's Club (Westchester, N.Y.) 25. Republican Party. 26. University of the State of New York, Homemaking Education Council. 27. Westchester County Children's Association. 28. Politics, Practical. 29. Women in business. 30. Women in politics. 31. New York (State)--Politics and government. 32. Interviews. 33. Photoprints. 34. Scrapbooks. 35. Slides. 36. Speeches. 37. Politicians. 38. Women legislators.

VCK-02

Preliminary Listing

Correspondence - Box I. # 2763 *pieces*

- ✓ I - January 10, 1920 - July 8, 1936 → 20
- ✓ II - November 21, 1938 - Dec. 21, 1945 → 21
- ✓ III - May 28, 1946 - Dec. 16, 1948 → 19
- ✓ IV - Jan. 31, 1949 - Dec. 27, 1954 → 25
- ✓ V - June 9, 1955 - June 24, 1960 → 25
- ✓ VI - June 27, 1960 - Oct. 14, 1964 → 22
- ✓ VII - June 8, 1965 - Dec. 12, 1966 → 9
- ✓ VIII - undated → 15
- ✓ IX - Misc. printed invitations. 1920-1954 → 28
- ✓ X - " " " " 1955-1966 + undated → 28

Includes
 letters from nationally prominent figures: D.B. Eisenhower, R.M. Nixon, Nelson Rockefeller, Pearl S. Buck, etc. and prominent Eleanor Roosevelt N.Y. state figures: Kenneth Keating, etc.; also, invitations to gubernatorial inaugurations in N.Y. State; receptions, presidential " " , etc.
 See separate listing for details.

1/10

- CORRESPONDENCE -
Box 1

#2763

List of Correspondents:

1920 - 1966

- (1) James H. Madeworth, Jr. - U.S. Senate
Chairman Comm. on Military Affairs
- (2) C. Mason - Miss Mason's School, The
Castle, Sarreystown - on - Hudson
- (3) Helen Gould Shepard - D.A.R., Lynskere
Summit - on - the - Hudson
- (4) William L. Ward, Pres. Russell, Burdick
& Ward Brick and Nut, Co., Port Chester
also - Chmn. Westchester Republican
County Comm.
- (5) Thomas N. Fasso - Chmn. Fourth
Ward Republican Comm.; New Rochelle
- (6) Maurice M. -
- (7) Charles B. Millard - Rep. 25th District
(N.Y.), Congress of U.S.
- (8) Mrs. Harriet L. Hatchkins, Jr. - Chmn.
Westchester Co. Division of Women's
Organization for Natl. Prohibition
Reform.
- (9) Herbert Hauser
- (10) William Phillips - acting Sec. of St.
(1933.), federal
- (11) Henry R. Carratt - Sec. - Westchester
Rep. Co. Comm.
- (12) Alexander H. Garajak - attorney and
counsellor of Law, Yonkers

(2)

Correspondence

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- (13) James R. Robinson - Chron., Caucus
Comm., Assembly, N.Y.S.
- (14) Edward J. Flynn - Sec. of State, N.Y.
- (15) Cordell Hull - Sec. of State, Federal
- (16) Pearl S. Buck - novelist 1 letter
- (17) Thomas E. Dewey
- (18) Wendell Wilkie
- (19) ? - Herald Tribune, N.Y.
- (20) Nelson A. Rockefeller
- (21) Margaret Cuthbert - NBC
- (22) Joe R. Hanley, Lt. Gov., N.Y.
- (23) ? France - probably a friend
visiting.
- (24) Carl Nyman, Pres. YMCA - Saratoga
- (25) M. P. Catherwood, Commissioner
N.Y.S. - Dept. of Commerce.
- (26) Alfred J. Marsden, Jr., Deputy Commissioner
N.Y.S. - Dept. of Commerce.
- (27) John D. Rockefeller, Jr.
- (28) Winthrop Rockefeller
- (29) Edward Utrano - ?
- (30) Fred A. Graber, Assembly of N.Y.S.
- (31) David Rockefeller
- (32) Mrs. Charles B. Knox, Pres. Knox
Helath Co.
- (33) Irving M. Ives - Sen. ^{from} N.Y.S. - US Sen.
- (34) Earl Warren
- (35) ? Postmaster General, 1948.

(3)

Correspondence

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- (36) Francis Devey (Mrs. Thomas E.) -
(37) Margaret Chase Smith
(38) John Foster Dulles
(39) Walter Hoving, Pres. Bonwit Teller
(40) Dwight D. Eisenhower
(41) Mamie David Eisenhower
(42) Marian Stevens Eberly, Dir. Women
Div., Institute of Life Insurance
N.Y.C.
(43) George B. Chelms, Jr, Mgr. ?
(44) Mrs. John Lodge, wife of Hon. - Cong
? (45) Mrs. Theodore Roosevelt (Eleanor)
(46) Elsie M. Murphy, Pres. S. Strack & Co,
Inc. N.Y.C.
(47) ^{Foan} Joan V. Beckman, Assistant to
Assistant V-Pres., NY Central
(48) Mary C. Rockefeller (Mrs. Nelson C.)
(49) Kenneth E. Keating
(50) Janet Dulles (Mrs. John Foster)
(51) J. M. O'Brien - Gen. Sales Mgr.,
N.Y. Telephone Co.
(52) Lucy M. Johnson - Concerned with
Allego Co. Women's Rep. Club
(53) Joseph Wershba - New York Post
(54) Keith S. McHugh, Commissioner, N.Y.
Dept. of Commerce
(55) Richard M. Nixon

(4)

Correspondence

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(57) Patricia Nelson (Mrs. Richard M.)

(58) Edye Williams, Exec. Dir., Geo.
Washington Career Community
Center, Inc.

(59) Agnes ? -

(60) Gappy Rockefeller (Mrs. Nelson P.)

(61) Barry Halderwater

Box 2 folders: Radio Interviews
fld 9 I 15-78, master file
" 10 II 78, and unlabeled

CD 4-02

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News releases, Articles
fld 6 I 1A-11A
7 II 12A-19A
8 III 19A,

Box 2 I 1-9, master file
fld 2 II 10-16
3 III 17-22
4 IV 23-25
5 V 26 } Speeches
1945-1947

Box 3 folders: concerning legislation she backed
fld 12 (I) Report written on Sodd Bill of 1936;
rather unmentioned
11 (II) ^{Printed} material concerning amendment to
Child Labor Law 1934
10 (III) ^{Printed} material concerning minimum wage
for men 1937
9 (IV) ^{Printed} material on amendment to allow
women jurors. 1937.
8 (V) bill outline - Practical Nursing Require-
ments 1938

folders: Magazine articles
fld 3 (I) on Jane Todd; politics

folders:
fld 1 (I) Various biographical accounts of Jane H. Todd some prepared for news release

folders:
2 (I) a) Radio interviews; - Jane H. Todd 23 pieces
b) ~~Radio~~ programs about "Undated" scripts.

folders:
fld 5 (I) material concerning Tarrytown, (Jane Todd's home).

Box 3

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4

folders:

material

Feb 6 (E)

~~statements~~ from several testimonies
hearings; some autographed program

folders:

Feb 4

(F) certificates of election,
citations for "good citizenship",
etc.
dates?

folders: ^{press releases}

(I) ^{undated} concerning N.Y. State Dept. of Commerce → 33
mainly

7 Miscellaneous. [see top of page 7]

~~Folder~~ - ~~concerning~~ N.Y. State Woman's Council

- 1 (I) 2 copies: Council Meeting, 10/16/50
- 2 (II) Woman's Council: Buyer and Seller Report
Buyer and Seller Market
- 3 (III) (a) list of Council members
(b) sample agenda for meeting
(c) events at luncheon 10/16/50
- 4 (IV) 1948-1949 lists of highlights in the news
- 5 (V) magazine articles concerning small businesses; Woman's Council.
- 6 (VI) "What the Present [Dewey] Administration has Accomplished for Women." Contains: legislation, appointments, statements by Gov. Dewey
-
- 7 (VII) ~~projects from report~~ "What the Present Administration has Accomplished for Women." Projects. (typescripts).
- 8 (VIII) } Success stories of ~~some~~ women's
9 (IX) } Small Businesses.
- 10 (X) ~~Press Releases, on N.Y. State Woman's Council~~; misc.
- 11 N.Y.S. Department of Commerce, Press Releases.

Box 3

fld 13 folders:
[F] concerning Republican Convention
1940
1964

(Rep.) Committeeman's Manual

fld 14 [II] ^{summary} books on presidential inaugurations
and bills 1953, 1957. [duplicate ~~3~~].

Box 5

Report (summary)

folders: "Important Aspects of the Economy
of New York State."

- 1 (F) [Intro. and A] ^{outline} → Economic Trends, Conditions, Prospects
- 2 (II) [B] → Major Industrial Divisions
- 3 (III) [C] → Factors Affecting Future Industrial Growth
- 4 (IV) [D+E] → Aspects of Recent Nationwide Policies and Trends in Economic Development of New York State
E = conclusion

folders:

(I) Miscellaneous

contains things like:

- 1) official primary ballot for 1932.
- 2) letter urging voters to go to the polls
- 3) 2-sheet music
- 4) 2c. recipe
- 5) pamphlet - "Your Rights Under the Constitution"
- 6) 3 pages of her handwriting on various miscellany.
- 7) birthday greetings

Box 6

PHOTOGRAPHS:

flds

- 9 (I) Undated
- 10 (II) "
- 11 (III) "
- ~~(IV) "~~

- 8 (V) 1960's + undated
- 5 (VI) 1950's
- 6 (VII) "
- 7 (VIII) "

- 2 (IX) - 1919 → 1949
- 3 (X) "
- 4 (XI) "

JHTIS
 2 boxes color slides of b'day party,
 June 18, 1965
 23, 1960 + JHT Albany Luncheon,
 June 1960

fld. 1 Birthday, ^{greetings + membership} cards.

2 oversized pictures

- (1) tribute to Jane Todd, 1938, photo of dining room
- (2) 1927 DAR - Washington, D.C.

++

oversize

- (1) 1946 scrapbook - clippings
- (2) 1956 " "
- (3) Woman's Program - how she (J.H.T.) began it

oversize box:

- (1) photographs - 7
- (2) citations, etc - 22
certificates that governor (T.E. Duvey) -
signed bills.

- 216-7
- bk:
- (1) 2 copies of 5 Years, 1945-1950, The New York
Woman's Program.
 - (2) 1951 Album, yearbook N.Y. Rep. State Comm.
 - (3) And so... it began... - Woman's Program
 - (4) The Life and Times of Jane H. Todd -
in pictures.
-

Box 4 Publications
pamphlets:

- (1) for Woman's Council
 - (2) Guide to starting small business
-

bk. - A Tribute to William L. Ward.

bk. - June 18, 1965 - of letters
of greeting for birthday party
(75th) of Jane Todd.

- (1) Contains photographs of party
- (2) 2 drawings
- (3) c. 150 letters of greeting

Autographs
 bk. of names of those attending
 a testimonial dinner for JHT in
 1938.

note
book -

title page:

The Republican Women of New York State
Niagara Falls Luncheon in Honor of
Jane Todd. Hotel Niagara, June 29, 1949.

contents:

- 1) letter to Judy Kiss (Mrs. Chas W., Jr.) concerning J.H.T. - from Thomas E. Dewey, governor.
- 2) 3 telegrams
- 3) 41 pages of names of those in attendance
- 4) letter to Judy Kiss concerning J.H.T. from Katherine Howard (Mrs. Chas P.,) Sec., Rep. Natl. Comm.

phonograph records - testimonial dinner
for Jane Todd.

packet of miscellaneous
articles

- (1) campaign buttons
 - (2) greeting sheets
 - (3) tickets into conventions
- etc.

newspaper clippings

- ~~(a) 1 - 16" box just~~
- ~~(b) 2 scraps that will fit into a 5.4~~

Box 10



(I)

~~PAMPHLETS -~~
Publications
Box 4

#2763.

Bibliography of Pamphlets

Box 3

① Jane Todd's Album ^{printed,} Prepared for Jane Todd
Testimonial Dinner, December 9, 1959.
(2 copies)

Box 4

② Lowery, Pearl Va., ed.
New York State Business and Professional
Woman, The. Mount Vernon, March, 1948.

③ N.Y.S. Dept of Commerce. A Business of Her
Own, 1947. (1 copy)

④ N.Y.S. Dept of Commerce. A Business of Her
Own, 1950. (2c.)

⑤ N.Y.S. Dept of Commerce. A Business of
Her Own, 102 Ideas, no date. (2c)

⑥ N.Y.S. Dept. of Commerce. A Business of Your
Own Clinic, 1954 (1c)

⑦ N.Y.S. Dept. of Commerce. A Woman's Way with
a Shop, no date. (2c. - both signed on cover
by Thomas E. Dewey)

⑧ N.Y.S. Dept. of Commerce. Career and Small
Business Clinic, 1947. (1c)

⑨ N.Y.S. Dept. of Commerce. Christmas in
September, no date. (1c)

⑩ N.Y.S. Dept. of Commerce. Farmwives'
Market, no date. (1c)

⑪ N.Y.S. Dept. of Commerce. Home Kitchen

- ⑫ N.Y.S. Dept. of Commerce. Main Street 1952, 1952. (2c.)
- ⑬ N.Y.S. Dept. of Commerce. Marketing a Home Product, no date. (2c.)
- ⑭ N.Y.S. Dept. of Commerce. Money in your Pocket Clinic, 1963. (1c.)
- ⑮ N.Y.S. Dept. of Commerce. New York Business in 1945, 1945. (1c.)
- ⑯ N.Y.S. Dept. of Commerce. New York State Business Starting a New Era, 1946. (1c.)
- ⑰ N.Y.S. Dept. of Commerce. New York Woman's Council Conference, 1965. (1c.)
- ⑱ N.Y.S. Dept. of Commerce. Order of Your Appearance, The, no date. (1c.)
- ⑲ N.Y.S. Dept. of Commerce. Selling by Mail, no date. (2c.)
- ⑳ N.Y.S. Dept. of Commerce. So You Want to Be a Caterer, no date. (2c.)
- ㉑ N.Y.S. Dept. of Commerce. Tips on Roadside Marketing, no date. (2c.)
- ㉒ N.Y.S. Dept. of Commerce. Why do you look so NICE?, no date. (1c.)
- ㉓ N.Y.S. Dept. of Commerce. Woman's Program, The, no date. (1c.)
- ㉔ N.Y.S. Dept. of Commerce. Women Step Ahead in New York State, no date. (2c.)

(III)

Pamphlets

#2763

- 25 U.S. Dept. of Commerce. Establishing and Operating a Flower Shop, no date. (1c.)
- 26 U.S. Dept. of Labor. Changes in Women's Occupations, 1940-1950, no date. (1c.)
- 27 U.S. Dept. of Labor. Equal Pay for Women, 1954. (1c.)
- 28 U.S. Dept. of Labor. Equal Pay Primer - Some Basic Facts, 1955. (1c.)
- 29 U.S. Dept. of Labor. 1954 Handbook on Women Workers, 1954. (1c.)
- 30 U.S. Dept. of Labor. Programs and Services of the Women's Bureau - How to Use Them, 1955. (1c.)
- 31 U.S. Dept. of Labor. Training Mature Women for Employment, 1955. (1c.)
- 32 U.S. Dept. of Labor. Women's Bureau, The, 1955. (1c.)

Box 3 ~~1930~~ Westchester Elephant The, September, 1930
Official Bulletin of the Westchester
County Women's Republican Club Candidates
number, September, 1930
(2 copies)