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#4448

NATIONAL ASSOCIATION OF SCIENCE WRITERS  
COUNCIL FOR THE ADVANCEMENT OF SCIENCE WRITING  
Records, 1934-1993

Division of Rare and Manuscript Collections  
Cornell University Library  
Ithaca, New York  
1993

## COLLECTION DESCRIPTION

The National Association of Science Writers (NASW) was founded in 1934, and the Council for the Advancement of Science Writing (CASW) was formed in 1960. The records consist of correspondence, financial records, membership lists and correspondence, routine administrative letters, papers, and memoranda, working papers pertaining to seminars and workshops conducted by the two organizations, transcripts of professional presented papers, theses, and records pertaining to awards and press briefings; also, correspondence documenting relations between the NASW and CASW and federal institutions and private corporations, clippings, photographs, collected subject and background topical files, press reports and briefings, newsletters, official publications, transcripts of oral histories, and video and audio cassettes. The records document the early founding and organization of the NASW and CASW, and include constitutions and drafts of constitutions, and other correspondence pertaining to the establishment of the organizations. The subject of science writing itself is documented by several examples of scientific journalism that have appeared in the media or in print. Major correspondents and persons featured in the collection include Earl Ubell, William J. Cromie, Pierre Fraley, Philip M. Boffey, Jane Stafford, and Herbert L. Nichols. Organizations figuring prominently include the American Association for the Advancement of Science, the United States Department of Health, Education, and Welfare, and the Ford Foundation.

P. McCray  
25 FEB 1993

## ARRANGEMENT

The records of the NASW and CASW are arranged according to topical headings, and the original folder headings have been in all cases maintained. The original classification and filing divisions have been retained except where natural grouping has seemed to provide more sensible and easy access. The index is derived solely from the folder headings.

NASW

## Series:

- I. NASW ORGANIZATION RECORDS: committees, finances, internal communication, historical information.
- II. MEMBERSHIP
- III. CORRESPONDENCE
- IV. CLIPPINGS
- V. AWARDS
- VI. SUBJECT FILE
- VII. OTHER ORGANIZATIONS
- VIII. NASW NEWSLETTER
- IX. REPORTS
- X. ORAL HISTORY

CASW

## Series:

- I. CASW ORGANIZATION RECORDS: committees, finances, internal communication, historical information.
- II. CORRESPONDENCE
- III. MEMBERSHIP
- IV. FINANCIAL RECORDS
- V. CLIPPINGS
- VI. HASELTINE FELLOWSHIP
- VII. MCNEIL SEMINARS
- VIII. NEW HORIZONS
- IX. PRECISION JOURNALISM
- X. MINORITY TRAINING
- XI. ON-THE-JOB TRAINING
- XII. USDA-CASW
- XIII. FOUNDATIONS
- XIV. SCIENCE WRITER RESIDENCIES
- XV. SEMINARS, CONFERENCES, WORKSHOPS, BRIEFINGS
- XVI. SUBJECT FILE
- XVII. SUPPLEMENTAL FILE

CASW

Series:	Box/folder through	Box/folder
I. CASW organizational records; committees, finances, internal communication, historical information.	7/1	9/15
II. Correspondence	9/16	10/9
III. Membership	10/10	10/24
IV. Financial Records	10/25	13/27
V. Clippings	13/28 22/1	13/37
VI. Haseltine Fellowship	13/38	14/35
VII. McNeil Seminars	14/36	14/42
VIII. New Horizons	15/1	16/30
IX. Precision Journalism	16/31	16/40
X. Minority Training	17/1	17/26
XI. On-the-Job Training	17/27	17/35
XII. USDA-CASW	17/36	17/42
XIII. Foundations	17/43	18/10
XIV. Science Writer Residencies	18/11	18/32
XV. Seminars, Conferences, Workshops, Briefings	18/33	19/38
XVI. Subject File	19/39	21/2
XVII. Supplemental File	21/3	21/21

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
1	1	1955-85	National Association of Science Writers (NASW) Constitution. Background, brief history, and description. [For further discussion of the history of NASW, see Box 4 folder 27, Robert Potter's draft of a history; also Box 4 folders 28-30; and Box 6 folder 31, for Carolyn Hay's thesis <u>re</u> history of NASW.]
	2-4	1955-82	NASW Constitution. Amendments, questionnaire.
	5	1940-62	Old Constitutions.
	6	1982-84	Treasurer's Report. Budgets, balance sheet, accountants' reports.
	7	1972-75	Cashbooks.
	8	c. 1966	"NASW Affairs" Tabbed Logbook of activities, speeches, committee appointments, controversies, freelancing, etc.
	9	1990-91	Financial Statements and Accountants' Review Report.
	10	1979-82	Executive Committee Miscellany <u>re</u> Constitution, Membership.
	11-12	1983	Executive Committee Correspondence and Miscellany.
	13	1984	Executive Committee Correspondence and Miscellany.
	14-16	1978-80	Executive Committee Correspondence, Month Report, and Miscellany.
	17	1983	NASW Committees. Chairpersons' and committee correspondence.
	18	1973-74	Award Committee. Ed Edelson.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
1	19	1974	Award Committee. Ken Weaver.
	20	1977	Award Committee. Jim Spaulding.
	21	1954-55	Awards Committee, Old.
	22	1976	Awards Chairman, Ron Kotulak.
	23-28	1947-1985	Correspondence, Publications, Committee Papers, Business Meeting Minutes, and other Miscellany.
	29	1980-82	NASW Appeals, Correspondence. Wadsworth Likely.
	30	1984-88	Howard J. Lewis Correspondence.
	31	1977	Membership Complaints. Arctander, McGrady, Schultz Correspondence.
	32	1978-80	Membership Correspondence.
	33	1978-80	Medical Insurance.
	34	1973	Tax Exempt.
	35	1982	Elections.
	36	1954-58	Release Time.
	37	1973	Corporate Resolutions.
	38	1976	Don Drake Business. Constitution notes, questionnaire, committee notes.
	39	1986	NASW Christmas Party.
	40	1978	Alton Blakeslee Retirement Party.
	41-47	1984	NASW 50th Anniversary Celebration. Correspondence, invitations, finance, photographs, and miscellany.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
1	48	1992	Ballot for NASW 1993-94 Election.
	49	c. 1966	Information Committee. Walter Froehlich.
	50-51	1958-59	Membership Committee.
	52	1975-76	Don Drake Committees (and such).
	53	1974-75	Committee Appointments and Correspondence. Judy Randal.
	54	1974	Committee Correspondence.
	55-56	1983-85	Duke Fellowship.
	57	1955-58	Scholarships and Fellowships.
	58	1981	NASW Election.
	59	1982	NASW Election.
2	1	1975	NASW at Council for the Advancement of Science Writing (CASW). Ann Arbor.
	2-4	1987-88	<i>Newsletter</i> <i>ScienceWriters</i> correspondence, background material, clippings, and other miscellaneous material.
	5	1979-82	" <i>Help Help</i> "
	6	1978-79	<i>NASW Newsletters</i> . Advertisements, correspondence.
	7	1960	Medical Liaison Committee.
	8	c. 1987	Outreach Newsletter.
	9	c. 1960	NASW Brochure.
	10	1967	Clipsheet Questionnaire.
	11	1953-65	Pamphlets and Printed Material.



<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
2	12	1988	Seminars and Workshops.
	13-14	1978-87	New York Luncheon Meetings.
	15	1975-84	NASW Booklet.
	16	1983-85	Administrative Correspondence. Diane McGurgan.
	17	1959-84	Life Members.
	18	1983-85	Golden Scribes.
	19-21	1934-61	NASW Membership Correspondence and Records.
	22-28	1939-67	NASW Membership Correspondence and Records.
	29	1948	NASW Membership Correspondence and Records.
	30	1951-57	NASW Membership Correspondence and Records.
	31	1951-66	NASW Membership Correspondence and Records.
	32-33	1952-61	NASW Membership Correspondence and Records.
	34	1961	NASW Membership Correspondence and Records.
	35	1961-62	NASW Membership Correspondence and Records.
	36	1965	NASW Membership Correspondence and Records.
	37-39	1966	NASW Membership Correspondence and Records.
	40	1967-68	NASW Membership Correspondence and Records.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
2	41	1968	NASW Membership Correspondence and Records.
	42	1968-69	NASW Membership Correspondence and Records.
	43-44	1969	NASW Membership Correspondence and Records.
	45	1969-70	NASW Membership Correspondence and Records.
	46	1972-74	NASW Membership Correspondence and Records.
	47	1973-78	NASW Membership Correspondence and Records.
	48	1975	NASW Membership Correspondence and Records.
	49	1977-78	NASW Membership Correspondence and Records.
	50	1978	NASW Membership Correspondence and Records.
	51	1978-84	NASW Membership Correspondence and Records.
	52	1979	NASW Membership Correspondence and Records.
	53	1979-81	NASW Membership Correspondence and Records.
	54	1980	NASW Membership Correspondence and Records.
	55	1980-81	NASW Membership Correspondence and Records.
3	1	1980-82	NASW Membership Correspondence and Records.
	2	1981-85	NASW Membership Correspondence and Records.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
3	3	1982	NASW Membership Correspondence and Records.
	4-6	1982-87	NASW Membership Correspondence and Records.
	7	1985	NASW Membership Correspondence and Records.
	8	1985-86	NASW Membership Correspondence and Records.
	9-12	1987	NASW Membership Correspondence and Records.
	13	1991-92	NASW Membership Correspondence and Records.
	14	1978-79	Applications.
	15	1977	Membership Relations. Complaints, Arctander-Schultz issue.
	16	1988	Application.
	17	1954-56	NASW Correspondence.
	18	1957-59	NASW Correspondence.
	19-20	1960-63	NASW Correspondence.
	21-22	1964-65	NASW Correspondence.
	23	1958-59	Miscellaneous Correspondence. Dexter Masters.
	24	1953	Howard A. Meyerhoff.
	25	n.d.	Arthur J. Snider.
	26	1957	Edward Gottlieb.
	27	1987-88	Philip Boffey Correspondence.
	28	1958-63	Arthur Kranish Correspondence. Nate Haseltine.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
3	29	1968	Dael Wolfle Correspondence. American Association for the Advancement of Science.
	30	1960-89	Wadsworth Likely.
	31	1961-63	Clipsheets. Collected photocopies of published science writing.
	32	1963	Clipsheets.
	33	1964	Clipsheets.
	34	1965	Clipsheets.
	35	1966	Clipsheets.
	36	1967	Clipsheets.
	37-38	1968-69	Clipsheets.
	39	1969	Clipsheets.
	40	1969-70	Clipsheets.
	41	1970	Clipsheets.
	42	1970-71	Clipsheets.
	43	1971-72	Clipsheets.
	44	1973-74	Clipsheets.
	45	1974-75	Clipsheets.
	46-47	1961-67	Awards Miscellaneous.
	48	1976	American Dental Association Award.
	49	1976	Epilepsy Foundation of America Award.
	50	1976	American Academy of Family Physicians Award.
	51	1975	National Multiple Sclerosis Society Award.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
3	52	1976	Muscular Dystrophy Association Award.
	53	1978	NASW Awards. Walter Froehlich.
	54	1976	Awards. Various organizations.
	55	1976	Awards Issue Sources.
	56	1979-89	NASW Science-in-Society Journalism Awards Booklets.
	57-58	1953-66	Howard W. Blakeslee Award of the American Heart Association.
	59-60	1970-71	Awards and Scholarships.
4	1	1978	American Osteopathic Association Award.
	2	1953-67	Kalinga Prize.
	3-4	1948-61	Albert Lasker Medical Journalism Awards.
	5-6	1978-79	Science-in-Society Journalism Awards. Entries and correspondence.
	7	1971-73	Science-in-Society Journalism Awards. Judges.
	8	1972-74	Science-in-Society Journalism Awards.
	9	1979	Science-in-Society Journalism Awards.
	10	1980	Science-in-Society Journalism Awards.
	11	1981	Science-in-Society Journalism Awards.
	12	1982	Science-in-Society Journalism Awards.
	13	1983	Science-in-Society Journalism Awards.
	14	1984	Science-in-Society Journalism Awards.
	15	1985	Science-in-Society Journalism Awards.
	16	1986	Science-in-Society Journalism Awards.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
4	17	1988	Science-in-Society Journalism Awards.
	18	1979-81	Awards by Other Organizations.
	19	1990	Science-in-Society Journalism Awards, and NASW Distinguished Science Journalism Award.
	20	1991	Science-in-Society Journalism Award.
	21	1992	Science-in-Society Journalism Award.
	22	1971-72	Tribute to Jane Stafford.
	23	n.d.	Free Lance Guide.
	24	1956	Releasin.
	25-26	1949-90	Science and the Press. Accumulated file, including correspondence, bibliography, and clippings.
	27	1964-66	"History of NASW" Draft of the history by Robert D. Potter; also, supplemental background material.
	28-30	1954-67	NASW History. Reports and drafts of members of the History Committee of NASW, James H. Stack, chairman.
	31	1989	"What Happened to the AIDS Crisis?"
	32	1977-84	Fran Lee.
	33	1967-68	New NASW Handbook.
	34	1971	Ted Berland.
	35	1962	Medical Technologies.
	36	1962-67	Food and Drug Administration.
	37	1978	Information on Science Writing Courses.
	38	1975	Stuart Auerbach.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
4	39	1976-76	Walter Sullivan.
	40	1976	NASW at CASW.
	41	n.d.	Queries about Science Writing.
	42	1959-62	Scientific Consultants.
	43	1976-77	Awards, Reprints, Press Releases.
	44	1975-76	American Institute of Physics - United States Steel.
	45	1948-65	American Association for the Advancement of Science. [see also: Box 4 folders 54-55, and Box 5 folders 11-12]
	46-47	1983-87	Council of Writers Organizations.
	48	1955	<i>Science</i>
	49	1988	Society of Professional Journalists (Sigma Delta Chi).
	50	1959	Nuclear Energy Writers Association.
	51-52	1959-77	Association des Ecrivains Scientifiques de France. Also, International Science Writers Association, and Groupement des Journalistes Professionnels Scientifiques (Groepering van Beroeps-Journalisten Weltenschappen).
	53	1957	American Cancer Society.
	54-55	1955-78	American Association for the Advancement of Science.
	56	n.d.	Columbia University.
	57	1949-53	British Association of Science Writers.
	58	1954-68	American Medical Association. Controversy.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
4	59	1971	Asian Science Writers Association.
	60	1963-64	Aviation/Space Writers Association.
	61	1955-59	Society of Technical Writers and Editors. Other technical writing organizations.
	62	1966-68	Nuclear Energy Writers Association. Shift of NEWA treasury.
5	1	1957-64	American Chemical Society.
	2	1974-78	American Society of Journalists and Authors. Society of Magazine Writers.
	3	1983-85	International Science Writers Association.
	4-5	1984-86	Canadian Science Writers Association.
	6	1966-74	NASW - Canadian Section. Canadian Science Writers Association.
	7	1969	Society of Technical Writers and Publishers.
	8	n.d.	American Tentative Society.
	9	1954-67	American Medical Writers Association.
	10	1966-67	American Osteopathic Association.
	11	1972-75	American Association for the Advancement of Science - Westinghouse Award.
	12	1978-83	American Association for the Advancement of Science.
	13	n.d.	Miscellaneous Organizations. Pamphlets, booklets, and letters.
	14	1952-53	NASW Newsletter.
	15	1954	NASW Newsletter.
	16	1955	NASW Newsletter.



<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
5	17	1956	NASW Newsletter.
	18	1957	NASW Newsletter.
	19	1958	NASW Newsletter.
	20	1959	NASW Newsletter.
	21	1960	NASW Newsletter.
	22-23	1961	NASW Newsletter.
	24-26	1962	NASW Newsletter.
	27-28	1963	NASW Newsletter.
	29-30	1964	NASW Newsletter.
	31-33	1965	NASW Newsletter.
	34-35	1966	NASW Newsletter.
	36-37	1967	NASW Newsletter.
	38-39	1968	NASW Newsletter.
	40-42	1969	NASW Newsletter.
	43-45	1970	NASW Newsletter.
	46	1971	NASW Newsletter.
	47	1972	NASW Newsletter.
6	1	1973	NASW Newsletter.
	2	1974	NASW Newsletter.
	3	1975	NASW Newsletter.
	4	1976-77	NASW Newsletter.
	5	1978	NASW Newsletter.
	6	1979	NASW Newsletter.
	7	1980-81	NASW Newsletter.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
6	8	1982-83	NASW Newsletter.
	9	1984	ScienceWriters.
	10	1985	ScienceWriters.
	11	1986	ScienceWriters.
	12	1987	ScienceWriters.
	13	1988	ScienceWriters.
	14	1989	ScienceWriters.
	15	1990	ScienceWriters.
	16	1991	ScienceWriters.
	17	1991-92	ScienceWriters.
18-22			ScienceWriters (to be added).
	44	1993	Roster of Members -
	23	1981	"Reflections on Science and the Media" by June Goodfield.
	24	n.d.	"Science, the Press and the Citizen: A Program for Public Understanding of Science"
	25	1957	"When Doctors Meet Reporters"
	26	1959	"A Report of a National Survey on the Public Impact of Early Satellite Launchings"
	27	1969	The University of Wisconsin's Science Writing Program.
28-29		1973-77	"Media Impact" A Research Study on Science Communication.
	30	c. 1974	Science on Television.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
6	31	1970	"A History of Science Writing in the United States and of the National Association of Science Writers" by Carolyn D. Hay.
	32	1955	"Science Writing and the Public" A report of a pilot study for the NASW.
	33	1966	"The Russell Sage - Wisconsin Program in Social Science Writing" by Hyman A. Enzer.
	34	1974	"Changes in Science Writing Since 1965 and Their Relation to Shifting Attitudes Toward Science" by Sharon M. Friedman.
	35	c. 1958	"The Science Reader: A General Picture"
	36	1958	"The Public Impact of Science in the Mass Media" A Report on a Nation-wide Survey for the NASW.
	37	1987-88	Correspondence Between Jane Stafford and Bruce V. Lewenstein.
	38-40	1987	Transcripts (Draft and Final Form) of an Oral History Interview Conducted by Bruce Lewenstein with Jane Stafford, 6 FEB 1987. [tapes in Box 6 folder 43]
	41	1985	Transcript of an Interview of Earl Ubell by Ted Klein.
	42	1985	Transcript of an Interview with Donald Dunham by Elizabeth Maggio.
	43	1987	Audiotapes of the Stafford/Lewenstein Interview.
7	1	1960	Council for the Advancement of Science Writing (CASW) Certificate of Incorporation and By-laws. Booklet describing background and objectives.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
7	2	1960	Minutes of the First Meeting (30 JAN 1960). Minutes of second meeting in 1960; minutes of first membership meeting; other organizational and background material.
	3	1961	Minutes of Meeting (25 MAR 1961). By-laws; minutes of Executive Committee Meeting (14 OCT 1961).
	4	1961	CASW Administrative Material. Proposals; draft of the by-laws.
	5	1961	CASW Administrative Material. Minutes; expenses for 1960.
	6	1962	Executive Committee Meeting. Agenda; list of members; minutes.
	7	1962	CASW Administrative Material. Minutes; agenda.
	8	1963	Executive Committee Meeting. Minutes; balance sheet.
	9	1977	Board of Directors Minutes. Correspondence.
	10-11	1978	Board of Directors Minutes. Correspondence.
	12	1979	CASW Administrative Material.
	13	1979	CASW Administrative Material. Minutes of previous years' meetings.
	14	1980	CASW Administrative Material.
	15	1981	Board of Directors Meeting Minutes.
	16	1982	Board of Directors Meeting Minutes.
	17-18	1983	Board of Directors Meeting Minutes.
	19	1984	Board of Directors Meeting Minutes.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
7	20-21	1985	Board of Directors Meeting Minutes.
	22	1992	Board of Directors Meeting Minutes.
	23	1961	CASW Annual Meeting.
	24-25	1962	CASW Annual Meeting.
	26	1963	CASW Annual Meeting.
	27	1964	CASW Annual Meeting.
	28-29	1965	CASW Annual Meeting.
	30-31	1966	CASW Annual Meeting.
	32	1967	CASW Annual Meeting.
	33	1968	CASW Annual Meeting.
	34	1969	CASW Annual Meeting.
	35	1970	CASW Annual Meeting.
	36	1971	CASW Annual Meeting.
	37	1972	CASW Annual Meeting.
	38	1973	CASW Annual Meeting.
	39	1974	CASW Annual Meeting.
	40-41	1975	CASW Annual Meeting.
	42	1976	CASW Annual Meeting.
	43	1980	CASW Annual Meeting.
	44	1962	First Annual Report.
	45-48	1963	Annual Report.
	49	1964	Annual Report.
	50-51	1965	Annual Report.
	52	1966	Annual Report.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
7	53	1967	Annual Report.
	54	1968	Annual Report.
	55	1969	Annual Report.
	56	1970	Annual Report.
	57	1974	Annual Report.
	58	n.d.	Annual Report Working Papers.
8	1	1961-65	Legal Matters.
	2-4	1960-70	Legal and Tax Matters.
	5-6	1963-65	Miscellaneous CASW Administrative Papers.
	7-8	1965-70	Miscellaneous CASW Administrative Papers.
	9	1966	Miscellaneous CASW Administrative Papers.
	10	1962-73	Foundation Information. Pierre Fraley correspondence; administrative miscellany.
	11-12	1985	CASW Miscellaneous.
	13	1962-65	CASW Miscellaneous.
	14	1972-77	CASW Miscellaneous.
	15	1973	CASW Miscellaneous.
	16	1974	CASW Miscellaneous.
	17	n.d.	Committees.
	18	1971-81	Former Directors.
	19	1987	Retreat.
	20-22	1982-87	Biostatistics Program, Frederick Mosteller. [Related material, Biostatistics and Epidemiology, Box 19 folder 23 and following.]

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
8	23	1986	Redesigned Logo.
	24	n.d.	Mailing List.
	25	1986	Science Policy Seminar.
	26	1985-88	Fund Raising.
	27-28	1982-88	Programs and Proposals.
	29	n.d.	Photographs. Dinner or convention; few identified; credit to University of Arizona.
	30	n.d.	Personnel. Resumes, lists of names.
	31	1974	Personnel Policies.
	32	1965	La Jolla Meeting.
	33-34	1971	Annual Briefing on the Social and Behavioral Sciences.
	35-36	c. 1975	Administrative Assistant. Resumes.
	37-38	1961-79	CASW Press Releases. Also, correspondence and administrative papers.
	39	1961-62	Program to Increase the Communication of Science to the General Public Through Newspapers. Also, other proposals.
	40	1985	Association for Education in Journalism and Mass Communication Convention.
	41-42	1984-85	Videotape Programs.
	43	1967-75	City and State Tax Laws and Regulations.
	44	1966-77	Guidelines for Soliciting and Accepting Funds.
	45	1961-77	Insurance Policies.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
8	46	1973-76	Independent Contractors, Bookkeeping, Fiscal Operating Procedures.
	47	n.d.	Unemployment - Workmen's Compensation.
9	1	1980	TIAA-CREF.
	2	1966-67	CASW Trainees.
	3	1986	Correspondence Discussing Nature and Objectives of CASW With Commonwealth Fund.
	4-6	1983-88	Internship Applications and Announcements.
	7	1981	Summary of 1980 Activities.
	8	1986	To Do.
	9	1961-70	Tax Status and Information.
10-12		1974-78	National Science Foundation.
	13	c. 1962-72	Miscellaneous CASW Material. Minutes, agendas.
	14	1986	Miscellaneous CASW Correspondence.
	15	1973-80	Miscellaneous CASW Correspondence and Background Information.
16-17		1964-65	CASW Correspondence.
	18	1975	CASW Correspondence.
	19	1975-76	CASW Correspondence.
	20	1977-78	CASW Correspondence.
	21	1978-83	CASW Correspondence.
	22	1978-80	CASW Correspondence.
23-24		1979	CASW Correspondence.
25-26		1980	CASW Correspondence.



<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
9	27-29	1981	CASW Correspondence.
	30-31	1982	CASW Correspondence.
	32	1983	CASW Correspondence.
	34	1983-84	CASW Correspondence.
	35-36	1986-87	CASW Correspondence.
	37	1984-85	Pat Forsythe.
	38	1984-85	Roberta Friedman.
	39	1985-86	Nina Greenberg.
	40	1984-85	John Lauerma.
	41	1979-80	Susan Brickman.
	42	1979	Rae Goodell.
	43	1979-80	Frank Oppenheimer.
	44	1969-70	Glenn Paulson.
	45	1974-78	David Perlman.
	46	1959- c. 1985	Victor Cohn.
	47	1960-75	Correspondence <u>re</u> Science Picnic.
	48	1971-80	Albert Rosenfeld.
	49	1970-74	William J. Cromie.
	50	1980	Allan R. Sandage.
	51-52	1959-74	Earl Ubell.
	53-55	1975-78	Peggy Eastman.
10	1	1975-76	Lew Cope.
	2	1975-76	Janet Hopson.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
10	3	1975-77	Ben Patrusky.
	4	1976-77	Lois Timnick.
	5	1981-83	Marlene Chitwood.
	6	n.d.	James T. Detjen Paper.
	7	n.d.	Peter Montague Paper.
	8-9	1976-79	Correspondence <u>re</u> Child Development Briefing.
	10	1965	Sustaining Memberships.
	11-12	1973	CASW Membership Correspondence.
	13-14	1974	Sustaining Membership Log and Correspondence.
	15	1975	Sustaining Membership Correspondence.
	16	1976	Sustaining Membership Correspondence.
	17-19	1979	Sustaining Membership Correspondence.
	20-21	1980	Sustaining Membership Correspondence.
	22	1982-83	Sustaining Membership Log and Correspondence.
	23	1967-80	Past Sustaining Membership Solicitations.
	24	1963-84	Sustaining Members.
	25	1960-61	General CASW Financial Records. [Financial records for New Horizons Seminars are also located in the NH subject file: Box 15 folder 1 through Box 16 folder 30. Other financial records are also filed with the subject file, e.g. Science Writers Residencies, Minority Training Program etc.]
	26-27	1963-64	General CASW Financial Records.
	28-29	1974-77	General CASW Financial Records.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
10	30	1975	General CASW Financial Records.
	31-32	1975-78	General CASW Financial Records.
	33	1979	General CASW Financial Records.
	34-36	1980-81	General CASW Financial Records.
	37	1981-82	General CASW Financial Records.
	36	1983	General CASW Financial Records.
	39-40	1984-86	General CASW Financial Records.
	41-43	1983	G & A Expenses.
	44-46	1984	G & A Expenses.
	47	1985	G & A Expenses.
11	1-3	1985	G & A Expenses.
	4	1986	G & A Income.
	5	1983	CASW Income.
	6	1984	CASW Income.
	7	1985	CASW Income.
	8	1981	M & D Expenses.
	9-11	1982	M & D Expenses.
	12	1977-78	CASW Impressed Fund.
	13	1981	CASW Impressed Fund.
	14-15	1982	CASW Impressed Fund.
	16	1983	CASW Impressed Fund
	17	1984	CASW Impressed Fund.
	18	1985	CASW Impressed Fund.
	19	1987	CASW Impressed Fund.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
11	20	1962-65	Financial Statements.
	21	1967-71	Financial Statements.
	22	1967-69	Financial Statements.
	23	1975-81	Financial Statements.
	24	1976-81	Financial Statements.
	25	1977	Financial Statements.
	26	1979-81	Financial Statements.
	27	1979	Financial Statements. Includes supporting documents.
	28	1972-81	Financial Statements. Bank books.
	29	1979-80	Financial Statements.
	30	1980	Financial Statements, Includes previous statements.
	31	1981	Financial Statements.
	32	1982	Financial Statements.
	33	1983	Financial Statements.
	34	1984-85	Financial Statements.
	35	1983-84	Financial Statements.
	36	1985	Financial Statements.
	37	1982-84	Money Markets.
	38	1984	Money Markets.
	39	1985-86	Money Markets.
	40	1987	Money Markets.
	41-43	1974-84	Taxes: IRS Form 941.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
11	44-45	1964-87	Taxes: IRS Form W3-1096-1099
12	1	1965-88	Taxes: IRS Form W4.
	2-15	1967-85	Taxes: IRS Forms 990 and 990a.
	16-19	1975	Check Payment Details. Pierre Fraley Impressed Fund.
	20-24	c.1963- c.1977	CASW Financial Spreadsheets, Financial Logs, Statistical Accounting. Includes accounts for CASW General Support, On-the-Job Training, CASW Cash Receipts/Disbursements, Soviet Union Exchange, and New Horizons.
	25-27	1983	McNeil Seminars - Financial. Includes correspondence and accounting.
	28-29	1976-77	William and Alicia Cromie Finances.
	30-31	1981-86	Haseltine Fellowship Finances.
	32-33	1983-86	Internship Program Finances.
	34-35	1974-81	CASW Overhead.
	36-37	1986	New Horizons Finances.
	38	1975-84	CASW Indirect Costs.
	39	1985-86	CASW Health Insurance.
13	1	1984-85	Crime Insurance.
	2-4	1980	1980 I CASW Finances.
	5-8	1980	1980 II CASW Finances.
	9	1974-76	CASW-Drexel University Financial Arrangements.
	10-11	1963-67	CASW Budget Papers.
	12	1981-82	Kemper Fund.
	13-14	1978-82	CASW Investments.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
13	15-17	1960-80	New York State Board of Social Welfare.
	18-19	1975-81	Newsletters and Financial Statements. Correspondence of William Cromie and CASW Directors <u>re</u> Finances.
	20-21	1985-87	Videocassette Orders.
	22	1982	Dai-Ichi Kangyo Bank.
	23	1984-86	Continental Illinois Bank.
	24	1984	Treasury Bills and Government Securities.
	25	1984	National Boulevard Bank.
	26	1983	On-the-Job Finances.
	27	1982-83	GAFs, CDs, and Savings.
	28	1965	Clippings. Clippings and Photocopies of Articles About Science in National Newspapers.
	29	1979-80	Transcripts of New Horizons Narration.
	30	1980-81	Sampling of Articles and Scripts Originating from the Eighteenth Annual New Horizons Briefing.
	31	1981	Sampling of Articles and Scripts from the New Horizons Briefing.
	32-37	1981-83	Clippings. Clippings and Photocopies of Articles About Science in National Newspapers; also, a sampling of Articles and Scripts from New Horizons Briefings.
	38	1970	Nate Haseltine Fellowships. Correspondence, applications, recommendations, background material.
	39-40	1971	Nate Haseltine Fellowships. Correspondence, applications, recommendations, background material, reports.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
13	41-42	1972	Nate Haseltine Fellowships.
	43	1973	Nate Haseltine Fellowships.
	44	1974	Nate Haseltine Fellowships.
	45-46	1973-76	Nate Haseltine Fellowships.
	47-49	1977	Nate Haseltine Fellowships.
	50-51	1978	Nate Haseltine Fellowships.
14	1-3	1979	Nate Haseltine Fellowships.
	4	1979-80	Nate Haseltine Fellowships.
	5-7	1980	Nate Haseltine Fellowships.
	8-11	1981	Nate Haseltine Fellowships.
	12-15	1981-83	Nate Haseltine Fellowships.
	16-17	1983	Nate Haseltine Fellowships.
	18-21	1984	Nate Haseltine Fellowships.
	22-25	1985	Nate Haseltine Fellowships.
	26-30	1986	Nate Haseltine Fellowships.
	31-34	1987	Nate Haseltine Fellowships.
	35	1989-90	Nate Haseltine Fellowships.
	36-37	1981-82	McNeil Medical Writer's Workshop, Syracuse. Public Health and the Environment.
	38	1980-84	McNeil Seminar Proposals.
	39	1983	McNeil Seminar, San Francisco. Public Health and the Environment.
	40	1983	McNeil Seminar, Saint Louis. Public Health and the Environment. [see also: Box 21 folder 3]

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
14	41-42	n.d.	McNeil Seminar. Transcript of Public Health and the Environment discussion.
15	1	1963	Briefing on New Horizons of Science Seminar. Brochure, correspondence, administrative material.
	2	1964	New Horizons.
	3	1965	New Horizons. Photographs.
	4-5	1965	New Horizons.
	6-7	1966	New Horizons.
	8	1967	New Horizons. Photographs.
	9	1968	New Horizons.
	10	1969	New Horizons.
	11	1970	New Horizons.
	12	1971	New Horizons.
	13-15	1972	New Horizons.
	16	1973	New Horizons.
	17-18	1974	New Horizons Questionnaires.
	19	1975	New Horizons.
	20-22	1976	New Horizons.
	23-24	1977	New Horizons.
	25	1977	New Horizons Papers.
	26-27	1978	New Horizons.
	28	1978	New Horizons Notes.



<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
15	29-32	1978	New Horizons Papers.
	33	1979	New Horizons Finances.
	34	1979	New Horizons.
	35-36	1979	New Horizons Papers.
	37	1980	New Horizons.
16	1-2	1980	New Horizons Papers.
	3	1981	New Horizons.
	4-5	1981	New Horizons Financial.
	6-8	1981	New Horizons Papers.
	9	1982	New Horizons.
	10	1982	New Horizons NSF Grant.
	11-12	1982	New Horizons Financial.
	13-14	1982	New Horizons Papers.
	15-16	1983	New Horizons Financial.
	17	1983	New Horizons Clippings.
	18-19	1983	New Horizons.
	20	1984	New Horizons.
	21	1984	New Horizons Notes.
	22-24	1984	New Horizons Financial.
	25	1985-88	New Horizons Proposals.
	26	1986	New Horizons.
	27-28	n.d.	New Horizons NSF Proposals.
	29	1974-84	New Horizons Brochures.
	30	1990-91	New Horizons.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
16	31-32	1974-75	Precision Journalism. General file, including correspondence, financial papers, memos.
	33-35	1974	Precision Journalism Proposal. Philip Meyer's draft.
	36	1974-75	Precision Journalism Participants.
	37-38	1974-75	Precision Journalism Newsletter. Clippings.
	39	1974-75	Precision Journalism Comments of Participants.
	40	1977-78	Precision Journalism Final Report.
17	1-2	1978-80	Minority Training Proposal.
	3	1975-79	Minority Training Funding.
	4	1974-75	Minority Training Cost Reports.
	5	1982	Minority Training Financial.
	6-9	1974-77	Minority Training Contract and Correspondence.
	10-18	1972-82	Minority Training Miscellany. Correspondence, contracts, workshop curricula, financial papers, proposals, mailing lists, memoranda, and other background working papers.
	19	1971-72	Minority Group Sub-committee Proposal Working Papers.
	20-22	1975	Minority Training Program at Howard University.
	23-24	1976-78	Minority Training Seminar at the University of Missouri.
	25-26	1982	Minority Training Final Report.
	27-29	1972-74	On-the-Job Training Program Proposals.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
17	30-34	1963-64	On-the-Job Training Program, Carnegie Foundation Grant.
	35	1979-80	On-the-Job Training Program Correspondence.
	36	1978-79	United States Department of Agriculture-CASW Workshop Correspondence, Oakland and Berkeley California.
	37	1978-79	USDA-CASW Workshops, Beltsville, Maryland.
	38-39	c. 1979	USDA-CASW Correspondence and Press Releases, Peoria and New Orleans.
	40	1979	USDA-CASW Workshop Financial.
	41-42	1979	USDA-CASW Workshops and Press Releases (Final).
	43-44	1966-67	Ford Foundation Grant. Meetings, correspondence, background and administrative material.
	45	1968-69	Ford Foundation Grant Budgets and Proposals.
18	1-3	1966-68	Ford Foundation-CASW Program at the University of Michigan.
	4	1966-68	Ford Foundation-CASW Program at the University of North Carolina.
	5	1968	Ford Foundation-CASW Program at the University of Houston.
	6	1967-69	Ford Foundation-CASW Program at the State University of New Jersey, Rutgers.
	7	1967-68	Ford Foundation-CASW Program at the University of Indiana.
	8	1967-69	Ford Foundation-CASW Program at the University of Iowa.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
18	9	1968-69	Ford Foundation-CASW Program at the University of Georgia.
	10	1973-74	Preliminary Proposal from the CASW to the Rockefeller Foundation.
	11	1960-66	Science Writer Residencies (Science Writers in Residence) (SWR) Background and Proposals (National Institutes of Health).
	12	1962-77	SWR Proposals. NIH Guide for Grants and Contracts.
	13	1973-75	SWR Proposals (NIH).
	14	c. 1979	SWR Contract and Contract Correspondence.
15-17		1980-81	SWR 1980 Grants.
	18	1981	SWR Grants. Walter Froehlich.
19-20		1981	SWR Financial.
21-23		1980-81	SWR Applications.
24-27		1977-83	SWR Program Papers. Applications, samples and exhibits, background materials.
	28	n.d.	"How to be a George Plimpton of Science Writing" by Bill Cromie.
29-30		1975-85	SWR Final Report.
31-32		1982-84	SWR II Final Report.
33-34		1961-63	Magazine Editors Conference.
	35	1962	Birth Defects Seminar, Ann Arbor.
36-37		1961-64	Magazine Editors Conference.
38-39		1960-63	Science News Writing Seminar, Colorado State University.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
18	40	1964	University of Michigan Seminar (Birth Defects).
	41-43	1966	Magazine Writers Conference Questionnaires.
	44-49	1966-67	Television Seminar.
19	1-2	1966-67	Health Care Seminar.
	3	1979	Health Care Briefing.
	4	1984	Public Health and the Environment Workshop.
	5-7	1979-85	Public Health and the Environment. Papers from regional workshops and other background material.
	8	1968	Social and Behavioral Sciences Briefing. Russell Sage Foundation.
	9-10	1968	Social and Behavioral Sciences Briefing. Correspondence.
	11	1969	Social and Behavioral Sciences Briefing.
	12-13	1969	Social and Behavioral Sciences Briefing. Russell Sage Foundation.
	14	1970	Social and Behavioral Sciences Briefing.
	15-17	1973	Social and Behavioral Sciences Briefing.
	18-19	1968-69	Social Sciences Briefings, Responses from participants. Correspondence.
	20-21	1971	Press Briefing on Health Care For All.
	22	1972	Health Care Briefing.
	23	1963-64	Biostatistics and Epidemiology.
	24-27	1965	Biostatistics and Epidemiology.
	28-30	1982-84	Biostatistics Course.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
19	31	1982	Biostatistics Financial.
	32-34	1969-72	Science and Public Policy.
	35-37	1977-78	Child Development Briefing Papers.
	38	1980	Psychology Briefing.
	39	n.d.	Science Writing Bibliography, Programs, and Publications.
	40	1991	Directory of Science Communication Courses and Programs in the United States. Sharon Dunwoody and Jocelyn Steinke.
	41	1988	"Science Writing - An Annotated Bibliography of Commentary, Research and Resources" Sharon Dunwoody and Marshel Rossow.
	42	c. 1980-83	Science Writing Organizations.
	43	1962-63	Science Writing, NASW-CASW.
	44-46	1976-83	Public Understanding of Science. Correspondence, publications.
	47	1959	Harvard-MIT Seminar for Science Writers.
20	1	1961	Conference on Science Information, Princeton.
	2	1982	New York University Science Writing Program.
	3	1984	Journalism General.
	4-7	n.d.	Science Journalism. Articles, support material, publications, drafts of articles, correspondence.
	8-9	n.d.	University Courses in Science Writing. Includes Drexel University.
	10	n.d.	National Science Foundation Statements.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
20	11	n.d.	Bulletin of Atomic Scientists.
	12	n.d.	Water Purification. Background material.
	13	n.d.	Acid Rain.
	14	n.d.	"Public Health and the Environment - The Journalist's Dilemma" Peter Montague.
	15	1985	"Public Health and the Environment - The Journalist's Dilemma" Peter M. Sandman. Transcript.
	16-18	n.d.	Science Journalism Reports and Articles.
	19	1963	Franklin Institute - American Association of Museums, NSF Summer Institute.
	20	1962	Merck and Company.
	21	1963	Albert Deutsch Memorial Foundation.
	22	n.d.	Articles on the Subject of Science Writing.
	23	1961	Future Journalists of America.
	24	1962	Working Conference on Health Communications, United States Department of HEW.
	25-26	1963-64	United States Department of HEW.
	27	n.d.	Carnegie Corporation.
	28	1968	NSF Study Report.
	29-31	1984	"Environmental Investigative Reporting" John Ullmann.
	32-34	1984	"Environmental Investigative Reporting"
	35-37	c.1980	Uncertainty Conferences. Drafts, proposals, background material.

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
20	38	1962	Sloan Foundation-CASW Relations.
	39	1971-72	Israel Tour.
	40	n.d.	"Evaluating Chemical and Radioactive Hazards: Advice for Journalists and Environmentalists" Peter Montague.
	41	1989	<u>News and Numbers.</u> Victor Cohn.
	42	c. 1981	CASW Educational Materials Survey and Other Background Papers.
21	1	1962	Report to the NSF on the Midwestern Science Communication Seminar for Public Information Specialists.
	2	1989-91	Science Writing, Mainstream Magazine Articles.
	3	1983-84	McNeil Seminar, St. Louis. Papers.
	4	c. 1965	Sloan Foundation-CASW.
	5	1958	NASW Report: Science, Who Gets What Science News; The News, Where They get It, and What They Think About It, the Public.
	6	1971-75	Supplemental CASW Board Meeting Minutes and Financial Material.
	7-8	1986	Supplemental Material, CASW Internships.
	9-11	1961-73	Supplemental CASW Accounts.
	12	1974-75	NSF Grant and Cost recovery Materials.
	13	n.d.	Supplemental CASW Administrative and Financial Material.
	14	n.d.	CASW Brochure.
	15	n.d.	Miscellaneous CASW Papers.



<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description/Subjects</u>
21	16	c. 1986	Scientists' Institute for Public Information.
	17	1985	CASW Fellowship Based in Selected Research-Oriented University News Bureaus. Guidelines.
	18	1987	"Public Understanding of Science in America, 1945-1965" Bruce V. Lewenstein.
	19	n.d.	Clippings.
	20	n.d.	Videocassettes. Tape 1: "Public Health and the Environment" #1 Cohn, #2 Ubell, #3 Ullmann. Tape 2: Program One. Tape 3: #4 Montague, #5 Greenberg.
	21	n.d.	Audiotapes. "Public Health and the Environment/Newspaper Coverage" Jim Detjen. "Basic Statistics for Working Newspeople" Michael R. Greenberg. "Broadcast Coverage" Earl Ubell. "Managing Radioactive Waste" Thomas A Cotton. "Acid Rain" Ann M. Bartuska. "Environmental Investigative Reporting" John Ullmann. "Evaluating the True Hazard" Peter Montague. "Roundtable Wrap-up" All participants.
22	1	n.d.	Clippings.

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Box 27

<u>Folder</u>	<u>Description</u>
26	CASW – Correspondence, Memos, Minutes – 1970’s and ‘80’s
27	CASW – Correspondence – 1980’s
28	CASW – Correspondence, Summary of CASW’s activities – 1980’s
29	NASW – 1956-59
30	NASW – 1960’s
31	NASW – 1970’s
32	Research (Demographic) 1960-69

National Association of Science Writers Records

#4448

Box 27

<u>Folder</u>	<u>Description</u>
1	History of the Council for the Advancement of Science Writing
2-4	Communication Training Program – 1958
5	CASW – New Horizons in Science, NSF proposals
6-7	CASW – reports, articles, minutes, speeches by Pierre Fraley 1970's and 1980's
8-9	CASW-minutes of meetings, memoranda – 1980's
10-11	CASW – memoranda, minutes of meetings, financial statements 1970's and 1980's
12	Proposal for Public Opinion Survey – developed by Research Strategies Corp
13	CASW - proposals – 1970's
14	CASW – publicity, minutes, etc. 1960's and 1970's
15	“Selection Processes in the Diffusion of Information” James Thomason - 1974
16	CASW – first annual report - 1962
17	“Public Understanding of Science in America 1945-65” by Bruce Lewenstein - 1987
18	Articles, talks – Technology and Media
19-20	CASW- Memoranda, Correspondence
21-25	CASW – Correspondence, Memos – 1970's

**Publications:**

“Science on Television” – 1975

A Report of the NASW – “Science, The News and the Public” 1958

“Science and the Public” by Quincy Howe

“Science Writing Workshop” Lehigh University

Penn State University – final report – workshop on “Goals and Methods of Assessing the Public’s Understanding of Science” – 1972

“The News Value of Conflict-What Aspiring Newsmen are Taught” by Blair Justice

“Communicating Science to Nonscientists, Phase 1” by G. Ray Funkhouser and Nathan Maccoby

“Study on Communicating Science Information to a Lay Person, Phase II” by G. Ray Funkhouser and Nathan Maccoby

<u>Box</u>	<u>Folder</u>	<u>Dates</u>	<u>Description</u>
30	1	2000	Victor Cohn Prize
30	2	2000	Science-in-Society Journalism Awards
30	3	1995-1999	New Horizons in Science
30	4	2000-2001	NASW workshops/meetings
30	5	1997-2000	CASW
30	6	1962	A handbook for Press Arrangements at Scientific Meetings
30	7	1996	Communicating Science News
30	8	1997	A Guide to Careers in Science Writing
30	9	n.d.	A Free Lance Guide
30	10	1993	Annotated Bibliography of Research on Mass Media Science Communication
30	11	2000	NASW membership directory and resource guide
<b>Audio cassettes</b>			
30		11/21/1994	Bobby Inman (2 audio cassettes)
30		2/1995	NASW symposium (2 audio cassettes)
30		2001	NASW workshops (12 audio cassettes in binder)
<b>Papers</b>			
31		2000	Newsday article copies

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