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622

4/3/622

Office of Univ. Development.
Alumni Fund Files.

Guide

Reading Room copy -
please return

OFFICE OF UNIV. DEVELOPMENT.

ALUMNI FUND FILES. - 4/3/622

RESTRICTED

BOX 1

GIFT ANNUITIES

1. Mailing- Andrew D. White, Autobiography 1940
2. Annuity- Application Blanks and Booklets 1941
3. Gift Annuity Plan- Organization 1940-1941
4. Annuity Committee 1941-1943
5. Alumni News Article- Gift ANNUITY 1941
6. Old Annuity Material

COMMITTEE WORK

1. Annuity and Average Income Charts and Work Sheets 1941-1947
2. Annuity- Letters to Trustees 1943
3. Annuities- Requests for Information - Ans. to Mailing 1941-1945

GENERAL CORRESPONDENCE

1. Annuity and Committee Correspondence 1947-1948
2. C. U. Committee Annuity Committee 1947-1948
3. Annuity- General Correspondence 1939-1945
4. Tax Aspects of Bequests, Annuities and Average Income Contracts- F. Scheetz, J. Mertens, P. Phillips 1947-1948
5. Annuity- Statistics 1946-1948

ANNUITY CONTRACTS

1. Annuity Contracts- E. H. Bangs 1941-1946
2. " " - Mrs. A. R. Ayers 1941-1946
3. " " - Clara G. Cornell 1942-1946
4. " " - John L. Collyer 1943 & 1945
5. " " - G. Watts Cunningham 1942-1945
6. " " - F. J. Emery 1941-1946
7. " " - Mrs. Katherine Gurley 1941-1946
8. " " - Gertrude Ella Hall 1947
9. " " - E. C. Hasselfeldt 1946-1947
10. " " - Millicent B. Hopkins 1943-1945
11. " " - Mary J. Hull 1941-1944
12. " " - Furman L. Mulford 1942 & 1945
13. " " - George H. Rockwell 1943-1946
14. " " - Dr. Mary Jane Ross 1942-1946
15. " " - William S. Smith 1943-1945
16. " " - Thomas Vickers 1945-1948
17. " " - F. J. Whiton 1945-1948
18. Annuity- Posponed Annuity Contracts 1943-1944
19. Annuities- Proposed Walter Todd Annuity 1940-1943

AVERAGE EARNED INCOME FUNDS

1. Average Earned Income Contracts- Willis H. Carrier 1942-1944
2. Average Earned Income Contracts- Mrs. A. C. Kruse 1945

BEQUESTS

1. Bequests- Correspondence with Trust Officers 1941-1947
2. Memorial Opportunities from G. C. F.
3. Bequests 1947-1948
4. Proposed Bequests 1939-1947
5. Bequests- Requests for Information from Other Institutions 1942-1947

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BOX 1

BEQUESTS COMMITTEE

- | | |
|---|-----------|
| 1. Bequests Committee- Francis Scheetz, Chairman | 1946 |
| 2. Bequests Committee- General Information and Correspondence | 1946 |
| 3. Bequests Committee- Organization | 1946 |
| 4. Bequests Committee- Thomas Gilchrist, Chairman | 1941-1943 |
| 5. Bequests Committee- Booklets and Other Literature | 1939-1942 |
| 6. Bequests Committee- Lists and Correspondence | 1941 |

BEQUESTS-PROPOSED-COMPLETED-PROSPECTS

- | | |
|--|-----------|
| 1. Completed Requests | 1940-1947 |
| 2. Contingent Bequests | 1939-1942 |
| 3. Bequests- Possible Prospect- Mrs. Lewis Tatum | 1940-1943 |

FELLOWSHIPS

- | | |
|---|-----------|
| 1. Fellowships | 1939 |
| 2. Fellowships- Industrial- Swift Nutrition | 1941-1944 |
| 3. Quilliman, Charles J., Fellowship | 1946 |
| 4. Fellowship- Proposed Van Loon Memorial | 1944 |

GIFTS-GENERAL

- | | |
|-------------------------------------|-----------|
| 1. Corporation Gifts- Possibilities | 1947-1948 |
| 2. Gifts- General | 1944-1946 |
| 3. Proposed Gifts | 1947 |

LOAN FUNDS

- | | |
|---------------|-----------|
| 1. Loan Funds | 1939-1940 |
|---------------|-----------|

BOX 2

PRIZES-AWARDS

- | | |
|-----------------------------------|-------------|
| 1. Prizes-Awards | 1939 & 1942 |
| 2. Awards to Distinguished Alumni | 1939-1943 |

PROFESSORSHIPS

- | | |
|--------------------------------|-------------|
| 1. Professorships | 1947 |
| 2. Class of 1916 Memorial Fund | 1946-1947 |
| 3. Farrand Professorships | 1942 & 1946 |

RESEARCH GRANTS

- | | |
|--|-----------|
| 1. Cornell Research Foundation | -- |
| 2. Research Projects | 1946 |
| 3. Research Grants- C. U. | 1939-1944 |
| 4. Research Grants- Other Universities | 1944 |

SCHOLARSHIPS

- | | |
|--|-----------|
| 1. Scholarships | 1939-1947 |
| 2. Ida H. Hyde Scholarships | 1940 |
| 3. Albert C. Murphy Scholarship Fund | 1941 |
| 4. Mrs John H. Manning Scholarship | 1940 |
| 5. Mynderse Van Cleef Memorial Dinner Fund | 1946 |

ALUMNI FUND FILES

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BOX 2

FUND RAISING AT CORNELL

- | | |
|---|-----------|
| 1. Nobel Prize Dinner- Speaker | 1946-1947 |
| 2. Nobel Prize Dinner- Speeches- Day, Sumner, Mott, Buck, Rabi
and Introductions | 1947 |
| 3. Fund Raising Organizations | 1939-1943 |
| 4. Fund Raising at Cornell | 1945 |
| 5. Fund Raising- <u>Trends and Techniques in Fund Raising</u> | -- |

JOHN PRICE JONES CORPORATION

- | | |
|--|-----------|
| 1. Fund Raising- John Price Jones- Correspondence since 1938 | 1938-1946 |
| 2. " " " " " - List and Charts | -- |
| 3. " " " " " - "Standard Practice for
Preparation of List of Prospects for Cornell Univ." | -- |
| 4. Fund Raising- John Price Jones- "A Pioneer in Engineering
Education." | -- |
| 5. Fund Raising- John Price Jones- "The True University" | 1926 |
| 6. " " " " " - "The Cornell Gymnasium" | 1927 |
| 7. " " " " " - Organizations | 1926 |
| 8. " " " " " - Corr. and Situation Report | 1926-1927 |

KETCHUM, INC.

- | | |
|--|-----------|
| 1. Ketchum, Inc. | 1946-1947 |
| 2. Fund Raising- Ketchum, Inc.- Corr. and Analyses | 1946 |
| 3. " " " " " - Corr. and Plans | 1945 |
| 4. " " " " " - Early Negotiations and Analysis | 1938-1941 |

MARTS AND LUNDY

- | | |
|------------------------------------|------|
| 1. Fund Raising- Tamblyn and Brown | 1939 |
|------------------------------------|------|

TAMBLYN AND TAMBLYN

- | | |
|--|-----------|
| 1. Fund Raising Organizations- Tamblyn and Tamblyn | 1939-1942 |
| 2. Fund Raising- Tamblyn and Tamblyn- Charts "Trend of Gifts
etc. during World War" | -- |

OTHER COLLEGES AND UNIVERSITIES

- | | |
|---|--------------|
| 1. Other Universities- Corr. | 1946 to date |
| 2. Other Universities- Lit and Clippings | 1947 to date |
| 3. Other Universities- Misc.- Statistics, Lists of Officers, etc. | 1946 to date |

GENERAL CORRESPONDENCE

- | | |
|---------------------------------------|-----------|
| 1. Other Universities- Correspondence | 1939-1945 |
|---------------------------------------|-----------|

ARCHIVES

- | | |
|----------------------|------|
| 1. Archives- General | 1946 |
|----------------------|------|

DEDICATIONS

- | | |
|---|------|
| 1. Aeronautical Laboratory Dedication | 1946 |
| 2. Olin Hall Dedication- Arrangements, Address- by John Collyer | 1942 |
| 3. Olin Hall Dedication- Answers to Invitations- Expenses | 1942 |

BOX 3

DINNERS

- 1. Savage Hall Dedication 1947
- 2. " " " "
- 3. " " " "
- 4. " " " "
- 5. Band Dinner "
- 6. Nobel Prize Dinner "
- 7. " " " "
- 8. " " " "
- 9. " " " "
- 10. " " " "
- 11. Archives-Johnson Dinner 1941
- 12. " " " "

MISCELLANEOUS

- 1. Proposed Western Union Celebration 1944
- 2. General Motors Meeting 1940
- 3. Thurston Centennial 1939
- 4. Archives- Corr. leading to founding of Prudence Risley Hall 1910-1912
- 5. Archives- Ezra Cornell, Address by Andrew Carnegie 1907

ALPHABETIC

A.

- 1. General Correspondence 1945-1948
- 2. Applications for Employment at Cornell 1938 & 1946

B.

- 1. General Correspondence 1945-1946
- 2. Mr. and Mrs. A. G. Balch 1942

C.

- 1. General Correspondence 1946-1947
- 2. Matthew Carey 1939-1941
- 3. Chicago University- Institute for Administrative Officers of Higher Institutions 1947-1948
- 4. Credit Investigation Bureau 1941-1944
- 5. A. E. Crockett 1939

D.

- 1. General Correspondence 1943-1948
- 2. Mary Donlon 1941-1942
- 3. Mary Donlon 1939-1940
- 4. Cornell Alumni Donors of \$100 or more 1942-1946

E.

- 1. General Correspondence 1945-1948
- 2. Eilshemius 1939-1940
- 3. Employee Forms- Hospitalization, Insurance, Withholding Tax, etc. --
- 4. Endowment Data 1929 to date
- 5. Office Expenses- Old Provost 1944 -1946

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BOX 3

F.

1. General Correspondence 1939-1945

G.

1. General Correspondence 1945-1948

2. Fund Raising Committee for Graduate Institute of Scientific Research 1932-1933

3. Graduate Institute for Scientific Research at Cornell 1932

4. Faculty Mailing- Gifts to Individual Departments 1939

H.

1. General Correspondence 1946-1947

2. Linton Hart 1940, 1942 & 1946

3. Health Center for Tompkins County --

4. Frederick D. Herbert- Corr. 1942-1944

5. R. F. Howes 1947

I.

1. General Correspondence 1945

J.

1. General Correspondence 1941

2. Johnson Library 1940-1941

K.

1. General Correspondence 1939-1946

2. Kaplan, J. M. 1946

L.

1. General Correspondence 1940, 1941, 1948

2. Dr. Robert Scott Lamb 1939-1940

3. Mrs. Henry Lang 1939-1943

4. Old Lists- A, B, C, D and Explanations 1945

5. Master List 1948

6. "A" List- Addresses of Cornellians and Trustees 1945

BOX 4

Mc.

1. General Correspondence 1948

M.

1. General Correspondence 1940-1947

2. Mark Twain Study 1939

3. Charles E. Merrill 1947

4. Miscellaneous 1939-1942

N.

1. General Correspondence 1939 & 1948

2. Nayati Fraternity 1939-1941

3. New Era Letter Com. 1939-1942

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BOX 4

<u>O.</u>		
1.	General Correspondence	1944-1946
2.	Office Inventory	1946
<u>P.</u>		
1.	General Correspondence	1940 and 1946-1948
2.	Post-War Problems	1944
<u>Q.</u>		
1.	General Correspondence (empty)	--
<u>R.</u>		
1.	General Correspondence	1942-1948
2.	Revision of Statutes	1939
3.	George Rockwell	1939-1940
4.	Jules Rozier	1947-1948
<u>S.</u>		
1.	Arthur Shelton	1935
2.	Willard Straight	1942-1944
3.	Mrs. Harry C. Snyder	1940-1941
<u>T.</u>		
1.	General Correspondence	1944-1947
2.	R. H. Thurston Library and Collection	1946-1947
3.	Walter Todd	1941-1942
4.	" "	1940
5.	" "	1940
6.	Tuition Plan, Inc.	1940-1942
7.	Tuition Deposit Plan	1942-1944
<u>U.</u>		
1.	General Correspondence	1946
<u>V.</u>		
1.	General Correspondence	1948
<u>W.</u>		
1.	General Correspondence	1940-1948
2.	War Records	1943-1944
<u>X-Y-Z</u>		
1.	General Correspondence	1945-1946
<u>GENERAL CORRESPONDENCE</u>		
1.	General Tax Correspondence	1942-1945
2.	Tax Chart and Booklet- Correspondence	1944
3.	General Correspondence- Tax Tables	1939-1941

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BOX 4

INTERCOLLEGIATE COOPERATION

1. Intercollegiate Correspondence- Fund Raising- effects of Tax Laws on Bequests, annuities, gifts 1939-1944
2. Listening Post 1943-1945
3. Correspondence, Informal Committee which later evidently became Listening Post 1939-1942

LITERATURE

1. Taxation Literature 1944-1945

MISCELLANEOUS TAX CORRESPONDENCE AND LITERATURE

1. American Council on Education 1938-1943
2. Estate and Tax News- Bulletins, Correspondence, Harris Trust and Savings Bank, Chicago 1940-1945
3. New York State Economic Council to become National Economic Council 1943
4. Renegotiation- Correspondence, Army Ordnance 1943

MAILING-GENERAL UNIVERSITY

1. Cornell Publications —
2. Booklets- Misc. Information 1940-1941
3. Mailing- Reprints: Who can afford to be a Professor 1947
4. Mailing- Reprints: Cornell in the headlines —
5. General Mailing- Cornell is Ready 1946
6. Mailing Lists- Etchings 1945
7. Mailing- Becker Book: Founders and Founding 1944
8. Mailing- Cornell Airplane Picture 1943-1944
9. Mailing- Becker Articles How New Will the Better World Be? 1943
10. Mailing- Lists- President Day's Speeches 1939-1941
11. Publication of "Our Cornell" 1939
12. Mailing- "Our Cornell"- Lists 1939
13. Mailing ... President Hutchins Address 1939

BOX 5

MAILING-FUND RAISING

1. Mailing List- In Part Payment 1946
2. Mailing- In Part Payment 1945
3. Mailing- Sample Forms and Tax Charts (2) 1944
4. Mailing- Tax Charts and Booklet Work Sheets 1944
5. Cornell- A Preliminary Program of Proposed Growth- Correspondence, Work Sheets 1943
6. Mailing- Cornell, A Preliminary Program of Proposed Growth 1943
7. Mailing- In Part Payment 1943
8. Booklet- Cornellians in Industry and Finance 1943
9. Mailing- Corporations and Trained Manpower 1943
10. Mailing- Corporations and Philanthropy 1943
11. Cornell Endowment Article- Alumni News 1942
12. Mailing- The Cost of Giving Is Lower Under The 1941 Federal Tax Law 1941

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BOX 5

- 13. Booklet- Facts and Trends 1941
- 14. Proposed Booklet- Corporation Gifts to Educational Institutions 1941
- 15. Mailing- A Cornell Gift Annuity- Alumni News Reprints 1940-1941
- 16. Booklet- In These Changing Times 1939-1941
- 17. Booklet- In These Changing Times- Page Proof Criticism 1939-1941
- 18. Mailing- Tax Letter- Educational Investment Opportunities at Cornell 1940
- 19. Booklets- Gifts vs. Bequests to Educational Institutions 1939

MAILING- COLLEGE OF AGRICULTURE

- 1. Mailing- Cornell Plantations 1947
- 2. Mailing- Cornell Arboretum, Correspondence 1941-1942
- 3. Cornell Arboretum 1941-1942

MAILING- COLLEGE OF ARCHITECTURE

- 1. Mailing- College of Architecture Booklet 1941

MAILING- COLLEGE OF ARTS AND SCIENCE

- 1. Mailing- "Nuclear Physics at Cornell" 1947
- 2. Mailing- Second Annual Report for the Collection of Regional History 1947
- 3. Arts and Science and the War- Alumni News --

SCHOOL OF INDUSTRIAL AND LABOR RELATIONS

- 1. Booklet- School of Industrial and Labor Relations --

COLLEGE OF HOME ECONOMICS

- 1. Mailing- Reprints- Magic Menus 1947

LAW SCHOOL

- 1. Mailing- Law School Booklet 1941
- 2. Mailing- Myron Taylor Address 1941

MEDICAL COLLEGE

- 1. Mailing Lists- Reprints 1947

C. U.- MISCELLANEOUS ACTIVITIES

- 1. CU Buildings and Grounds 1943
- 2. CU Cornell United Religious Work 1947
- 3. CURW 1947
- 4. CU History and Tradition 1944
- 5. CU Library 1945-1947
- 6. CU Library --

BOX 6

CU ENDOWED COLLEGES AND SCHOOLS

- 1. Endowed Colleges 1937
- 2. Needs, University --

COLLEGE OF ARCHITECTURE

- 1. College of Architecture 1941-1946
- 2. Arts College 1946
- 3. Architecture (Projects) 1947

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BOX 6

COLLEGE OF ARTS AND SCIENCES

- | | |
|---|-----------------|
| 1. CU- Arts and Science- Needs | 1941, 1945-1947 |
| 2. Arts and Science | 1935-1945 |
| 3. Arts and Science- Gifts | 1939-1945 |
| 4. Arts and Science- Needs of the Physics Department | 1941 |
| 5. Arts and Science- Needs of the Psychology Department | 1942-1943 |

ATHLETIC DEPARTMENT- BARTON HALL

- | | |
|---|---------------|
| 1. Athletic Department | 1943 and 1946 |
| 2. Barton Hall- Military and Naval Science Department | 1947 |
| 3. Barton Hall | 1947 |

SCHOOL OF BUSINESS ADMINISTRATION

- | | |
|--------------------------------------|------|
| 1. School of Business Administration | 1944 |
|--------------------------------------|------|

SCHOOL OF EDUCATION

- | | |
|--|------------------|
| 1. School of Education | 1942-1944 & 1947 |
| 2. Engineering- Aeronautical Laboratory | 1946-1947 |
| 3. Aeronautical Laboratory (Buffalo) | 1947 |
| 4. Engineering- Diesel Laboratory Correspondence | 1946-1947 |
| 5. Engineering- Suggestions for Improvements | 1939 & 1944 |

COLLEGE OF ENGINEERING

- | | |
|------------------------------|----|
| 1. High Voltage Laboratory | -- |
| 2. Engineering-Hydraulic Lab | -- |
| 3. " " " | -- |

GRADUATE SCHOOL

- | | |
|--------------------|-----------|
| 1. Graduate School | 1939-1943 |
|--------------------|-----------|

SCHOOL OF INDUSTRIAL AND LABOR RELATIONS

- | | |
|-----------------------------------|-------------|
| 1. Industrial and Labor Relations | 1945 & 1947 |
|-----------------------------------|-------------|

LAW SCHOOL

- | | |
|----------------------|-------------------|
| 1. Law School- Needs | 1939, 1941 & 1947 |
| 2. Law School | 1940-1947 |

STATE COLLEGES

- | | |
|------------------------------------|-------------------|
| 1. State Colleges | 1946 |
| 2. College of Agriculture | 1939-1945 |
| 3. Agriculture- Arboretum | 1939, 1947 & 1948 |
| 4. " - Gifts | 1939-1946 |
| 5. Brand Bird Song Fund | 1940-1945 |
| 6. College of Home Economics | 1943 & 1947 |
| 7. Hotel Administration | 1939-1941 |
| 8. " " Statler Trust Fund | 1939, 1943-1945 |
| 9. Cornell General- Vice President | 1946 |
| 10. School of Nutrition | 1941-1944 |
| 11. Veterinary College | 1941, 1945, 1947 |

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BOX 6

MEDICAL COLLEGE

1. Medical College General	1938-1947
2. Medical College	1947-1948
3. " " - Needs Dormitory	1941, 1946-1947
4. " " - Gifts	1942-1943
5. New York Hospital- Cornell Medical College	1939-1942
6. Medical College- Prospects	1939-1941
7. Niles Memorial Fund	1941-1942

CU ADMINISTRATION

1. Administration	1941-1942
-------------------	-----------

PRESIDENT

1. E. E. Day	1946-1948
--------------	-----------

VICE PRESIDENT

1. Robert A. Doyle	1947-1948
2. Gift Acknowledgments	1946-1947
3. Promotion News Stories	1946-1947
4. Fund Raising- General Information for Office Use	1946
5. Projects for consideration in fund raising campaign	1946
6. Applicants	1946
7. Staff	1946

BOX 7

PROVOST

1. Arthur S. Adams	1946-1948
2. Provost- Duties, etc.	1939-1942
3.	

SECRETARY

1. E. K. Graham	1947
-----------------	------

TREASURER

1. R. B. Meigs	1946-1947
2. Treasurer's Office	1939-1947

PUBLIC INFORMATION

1. Public Relations Possibilities	1946-1947
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BOARD OF TRUSTEES

1. Board of Trustees- Lists, Donations	1946
--	------

MEMBERS OF BOARD

1. H. E. Babcock	1946-1947
2. Neal D. Becker	"
3. Arthur H. Dean	"
4. Victor Emanuel	"
5. Edward E. Goodwillie	"
6. Stanton Griffis	"
7. Larry E. Gubb	"
8. George R. Pfann	"
9. George F. Rockwell	"
10. Maxwell M. Upson	"

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BOX 7

COMMITTEES

- | | |
|--|-----|
| 1. Board of Trustees-Agenda of the Executive Committee | --- |
| 2. Trustees- Buildings and Grounds | --- |
| 3. Trustees- Law Committee | --- |

UNIVERSITY DEVELOPMENT PROGRAM

- | | |
|---|-----------|
| 1. Committee on University Development- M. M. Upson, Chairman- Correspondence and Information | 1939-1940 |
| 2. Comm. on Univ. Deve.- Upson, Chairman- Corr. and Info. | 1941-1942 |
| 3. " " " " " " " " " " | 1943-1945 |
| 4. " " " " " - Engineering Development | 1940-1941 |
| 5. " " " " " - Notices of Meetings | 1939-1942 |
| 6. " " " " " - Prospects | 1940-1943 |
| 7. " " " " " - Comm. on funds for Endowed Coll. s | 1938-1939 |
| 8. " " " " " - Joint Comm. with Medical College | 1939-1942 |
| 9. " " " " " - Sports Comm. | 1939-1940 |

P & D COMMITTEE

- | | |
|---|------------|
| 1. Planning and Development Committee Meeting | 1947-May |
| 2. " " " " " " | 1947-May |
| 3. " " " " " " | 1947-April |
| 4. " " " " " " - Minutes | 1947-April |
| 5. " " " " " " | 1945-1947 |
| 6. " " " " " " | 1947-April |
| 7. " " " " " " - Minutes (draft) | 1945-1947 |

CORRESPONDENCE

- | | |
|---|-----------|
| 1. P and D. Comm.- Notices and Miscellaneous Correspondence | 1945-1947 |
| 2. P and D Comm. - General Correspondence | 1946-1947 |
| 3. P and D Comm. - Neal Dow Becker | 1946-1947 |

AIRPORT

- | | |
|------------|-----------|
| 1. Airport | 1946-1947 |
|------------|-----------|

ALUMNI FIELD AND BACON CAGE

- | | |
|--------------------------------|------|
| 1. Alumni Field and Bacon Cage | 1939 |
| 2 | |

MOAKLEY HOUSE

- | | |
|-------------------------------|-----------|
| 1. Moakley Training House | 1945-1947 |
| 2. " " " " - Gifts (notebook) | 1945-1946 |

BOX 8

SPORTS

- | | |
|---------------------------------------|-----------|
| 1. Athletic Development | 1939 |
| 2. Sports Building | 1939-1940 |
| 3. Ackerman- Residential Halls- Women | 1929 |

WINTER SPORTS DEVELOPMENT

- | | |
|------------------------------|-----------|
| 1. Winter Sports Development | 1941-1943 |
|------------------------------|-----------|

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BOX 8

CORINTHIAN YACHT CLUB

- | | |
|---|-----------|
| 1. Corinthian Yacht Club | 1946-1947 |
| 2. Cornell Committees and Meetings- Corinthian Club | 1946-1947 |

HOUSING

- | | |
|------------------------|------|
| 1. Housing | 1946 |
| 2. Housing, University | 1947 |
| 3. Glen Springs Hotel | — |

NUCLEAR PHYSICS PROGRAM

- | | |
|--------------------------------------|-----------|
| 1. NP- Correspondence- Miscellaneous | 1946-1947 |
| 2. Nuclear Physics | — |
| 3. " " | 1947-1948 |

PRCMOTION

- | | |
|-----------------------------------|------|
| 1. NP- Promotion Material | 1946 |
| 2. NP- Promotion- Brookhaven Lab. | 1946 |

OZONE RESEARCH

- | | |
|-------------------|-----------|
| 1. Ozone Research | 1946-1947 |
|-------------------|-----------|

WORLD WAR II MEMORIAL

- | | |
|---|-----------|
| 1. World War II Memorial | 1943-1947 |
| 2. S. O. P. for Card File | — |
| 3. Reprint List | 1939-1940 |
| 4. Engineer D en. Fund | 1945 |
| 5. Old List "Big" List | 1943-1944 |
| 6. Old Lists- Engineering Prospects, alph and Geog. | 1945 |

ENGINEERING DEVELOPMENT

- | | |
|--|-----------|
| 1. Engineering Development | 1947 |
| 2. Engineering Development Fund-Lists of Donations | 1947-1948 |

ED-COMMITTEES

- | | |
|---|-------------------|
| 1. Univ. Development Engineering Development-Berna (Chairman) | 1943-1947 |
| 2. " " " " " -Chicago | 1940-1945 |
| 3. " " " " " -Cincinnati | 1940-1945 |
| 4. " " " " " -Cleveland | 1940 |
| 5. " " " " " -Detroit | 1940, 1941 & 1945 |
| 6. " " " " " -Ithaca | — |
| 7. " " " " " -Milwaukee | 1940-1945 |
| 8. " " " " " -New York City | 1944-1945 |
| 9. " " " " " -Philadelphia | 1945 |
| 10. " " " " " -Pittsburgh | 1940-1945 |
| 11. " " " " " -Rochester | 1941 |
| 12. " " " " " -St. Louis | 1940-1944 |
| 13. " " " " " -Syracuse | 1945 |

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BOX 8

ED-COMMITTEES (continued)

14.	R. H. Shreve	1939-1940
15.	Pledge and Bill Forms	--
16.	Engineering Development	1946
17.	" " -Ketchum Incorp.	1945-1946
18.	" " -Booklets	--
19.	" " -Solicitation Committee- Prospects and Biographies	1945-1946
20.	" " "	1940-1944
21.	" " -Building	1939-1945

ED-DINNERS

1.	University Development-Engineering Dinners-General Correspondence	1944
2.	" " " " -Chicago	"
3.	" " " " -Cincinnati	"
4.	" " " " -Cleveland	"
5.	" " " " -Detroit	"
6.	" " " " -Milwaukee	"
7.	" " " " -New York	"
8.	" " " " -New York	"

BOX 9

9.	" " " " -Philadelphia	"
10.	" " " " -Pittsburgh	1945
11.	" " " " -St. Louis	1945
12.	" " -Trips of Office Staff	1942
13.	Dinner Lists	1944-1945
14.	Engineering Program (notebook)	1945

COLLEGE OF ENGINEERING

1.	Speeches Made at Bard Dinner	1947-1948
2.	Mailing- Bard Professorship Announcement	1947
3.	Mailing- Reprints- Metal Processing Unit and Alumni News	1946
4.	Mailing- Olin Hall Dedication Booklet	1942-1943
5.	Mailing- The New College of Engineering	1945
6.	Mailing- The New Challenge to Engineering	1941-1942
7.	Mailing- Materials and Metallurgy Lab.	1941
8.	Mailing- Olin Release (Al. News)	1941
9.	Mailing- Thurston Anniversary Booklet	1940
10.	Engineering Development Fund Letters	1947
11.	" " " " " "	1947
12.	Poor's List Foreign	1947
13.	Alumni Relations	1933-1934
14.	Alumni Fund \$100 Givers	1948
15.	Poor's List	1948
16.	CU Library- Regional History Collection	1946
17.	Regional History and Gifts	1946-1947

ALUMNI FUND FILES

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BOX 9	<u>COLLEGE OF ENGINEERING (continued)</u>	
	18. Regional History- Accessions	1943-1945
	19. Maps of Cornell	--
	20. CU- Placement Bureau	1947
	21. Cornell University Press	--
	22. Residential Halls	--
	23. Sage Chapel	1940-1942
	24. Telluride Association	1941
BOX 10	Card File	