4/11/1807


Partial Guide

Summary: Files of Constance E. Cook as Cornell's Vice President for Land Grant Affairs include records of special events; budgets, salaries, audits, and other financial records; personnel; buildings; State University of New York; statutory colleges at Cornell; and reports, correspondence, and related records.

Restricted to permission of office of origin.

Indexes: Preliminary folder list.

Cite as: Cornell University. Vice President for Land Grant Affairs. Records, #4\11\1807. Department of Manuscripts and University Archives, Cornell University Libraries.

Vice President for Land Grant Affairs, Constance E. Cook. Records.

Boxes 1-3, pre-1979 C.E. Cook files, not alphabetized.

Location D-10-B-2-A,B

Note: No Box 16, was transferred to 4/2/126 as Box 85, same Secretary of the Univ Records, 1953-1977, per J.F. Colman/N. Steele, 11-184.
BONN PROJECT

SPECIAL EVENTS

President's Reception - April 2, 1979
OLGA1- Experts List
Land Grant Brochure - Material
OLGA - Legislation Reception 1976
OLGA - Newsreleases
Executive Staff Retreat Papers 8/17/78
Retreat - 8/15-8/16, 1977
Rhodes - October 7, 1978, Legislative Football Game & Luncheon
OLGA - Visitors

BUDGET

Cornell University (entire University)
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FBO - Budget 1977-78
FBO - Budget - Capital 1978-79
Budget - Deficiency
FBO - Budget 1978-79, Executive
FBO - Budget - Operating 1978-79, '79-80
FBO - Budget - Operating 1977-78
FBO - Budget - Hearings 1978-79
Budget - Supplemental, cross-referenced - 1978 legislation

1OLGA - Office of Land Grant Affairs
2FBO - Finance & Business Office
FINANCE & BUSINESS OFFICE (FBO)

Analysis Audit & Control Records
Audits Committee 1978
Audit - Vet School
College Income Funds Reserve
Equipment
Expenditure Ceiling
Fleet 1978
Fringe Benefits 1978
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Salaries - Exempt (CP)
Salaries - Faculty 1978
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Salary Faculty Implementation 1978
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Salaries - Faculty, (#2) Veterinary
Salaries - (Cornell University - Including endowed and University-Wide)
Salaries - Non Exempt
Statutory Cash Position
Utilities 1978
Vacancy Freeze 1978
Utilities 1977

Physical Plant (PP)

Correspondence
Boyce-Thompson Institute, SUCF Project #16027

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(Archive Files)

Bradfield - Emerson
Diagnostic Laboratory
Hartford
Martha Van - Rehabilitation
Plantations
Repair Fund
Shackelton's Point
Space
Statistical Analysis 1977-78, Maintenance & Operations
Physical Plant Statistics
CORNELL UNIVERSITY GENERAL (CUG)

The Association of Colleges and Universities of the State of New York (ACUSNY)
Admissions - Inquiries 1978
Admissions - (pre July 1979
Asian Studies
Business and Public Administration (BPA)
Campaign Solicitations 1978
Campus Council
Comprehensive Employment and Training Act (CETA)
Commission on Independent Colleges and Universities (CICU) 1978 continued

" " " " " " " " " " " Trustees Committee

" " " " " " " " " " Meeting January 18, 1979

Citizen's Council for Children Youth & Their Families
Communication Arts Advisory Council
Computer CAG
Conflicts of Interest
Cornell Research Park
Council of President's Report
Counsel Search - Summer 1979
Dormitory Authority
Einstein Chair, Schweiker Chair
Federal Public Works Program
Financial Equilibrium
Health Education, Proposal for Consumer Health Education 1978
Health Education Project
Higher Education - Cooperative Programs
Higher Education in New York State
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Interns (Senate & Assembly)
Lafayette Exhibit
Legislative Issues
Legislators' Review Session with Cornell Administrators 12/14/78
Libraries
Miscellaneous
Patent Policy
Personnel - Health Maintenance Organization (HMO)
Political Contributions
Public Policy Advising
Public Service - Local Government
Regents - 1978-79
Retirement - TIAA/CREF

TERMINATED PERSONNEL

Job Applications
Alexander, Alexis
Andersen, Fred Lee
Andersen, Fred - Assignments, Personal
Arms, Karen
Brice, Marilyn
Cassiday, Anne E.
Charnley, Diane
Corbin, Sylvia A.
Discount, Scott C.
Elwin, Betsy

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(TERMINATED PERSONNEL, cont'd)

Ferencak, Patricia
Johnson, Sandra
Kale, Ann
Koniz, Theresa
Kremer, Lisa
Levine, Madeline Beth
McCann, Ann
Myers, William
Nilsen, Helen E.
Thorn, Elizabeth M.
Veverka, Joyce
Personnel, Miscellaneous
Payroll Vouchers 1977-79
CORNELL UNIVERSITY GENERAL

Searches
State Director of Youth
Statutory Colleges - Agriculture - Correspondence
  "  "  "  - Arnot Forest

Biological Sciences
Agriculture - Communication Arts
Statutory Colleges - Agriculture - Cooperative Extension
Miner Institute/Cornell Agricultural Programs (notebook)
Statutory Colleges - Agriculture - Geneva Experiment Station
  "  "  "  - Natural Resources Department
  "  "  "  - 1977-78 Tick Research
  "  "  "  - Teaching & Research Center
Statutory Colleges - Human Ecology - Correspondence
  "  "  "  - Cooperative Extension
  "  "  "  - Family Development
Statutory Colleges - Industrial & Labor Relations - Correspondence
  "  "  "  - Veterinary - Correspondence

Vet School - Bovine Research Center
Thank-you's to Legislators
Tuition - Graduate - 3 years +
Tuition Rebate
Tuition - Transfer Student
Wage - Price Guidelines
War on Waste
Water Resources (see also: 1978 Legislation, Cornell University Bill - Water Resources Institute)
PHYSICAL PLANT (PP)
Veterinary Practice
Academic Buildings 10/1/79
Academic Buildings 6/1/79-9/30/79
Academic Buildings 1/1/79-5/30/79
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BUDGET
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1979-80, CU Impact & Supplemental
Supplemental Budget Requests, 1978-79
1979-80 General Information
Division of the Budget Visitation, 6/6/77-6/8
Cornell Budget, overview 1977-78
1977-78, Supplemental
1977-78, Summary
Main, 1977-78
Preliminary, 1978-79
Budget Calendar, 1979-80
Correspondence, 1979
Hearings, 1979-80
Capital, 1979-80
Preliminary Request, 1979-80
State Appropriations, '79-80
State, Operating-Correspondence
State, Operating'79-80
Budget, '79-80
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Correspondence 1979-80
Correspondence 1977-79
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Fringe Benefits - 1979-80
Fuel Shortage
Invested Accounts - Statutory Colleges
Maintenance & Service Operations
Pay Computation (s.a. FBO-salaries; CUG-Personnel)
Payroll
Peer Institution Groupings (s.a. salaries Fac.)
Reserves
Salary Adjustments
Salaries
Salaries - Deans'
Salaries - Graduate Assistants
Salaries - Faculty - 1979
Salaries - Management/Confidential
Salaries - NP
Salary Schedules (SUNY/CU)
State Audit Final Report
Tuition Waivers
Utilities - 1979

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Capital Construction 1978-79

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Supplemental 1977-78
Soil & Water Conservation Committee Budget & Program 1977-78
Supplemental - Instructions 1977-78
I&LR 1977-78
Human Ecology 1977-78
Cornell Consolidated Budget (General Services) 1977-78
Veterinary 1977-78
Federal & Other Fund Analysis
Salaries - Faculty 1977
Family Life Development Center 1976-77
CORNELL UNIVERSITY GENERAL (CG): Correspondence - Files contain materials later classified under Legislation, FBO, Budget, PP, State Relationships, etc. Most of the contents are from before 1979-80.

- General
- Adams, M.
- Ambach, G.
- Barlow, R.
- Bellamy, C.
- Carey, H.
- Casarett, A.
- Cuomo, M.
- Dullea, H.
- Emery, J.

Executive Staff (includes patents, minutes)
- Herbst, W.
- Johnson, S.
- Kennedy, W.
- King, J.
- MacNeil, H. S.
- Matyas, R.
- Rhodes, F.
- Smith, W.
- Wharton, C.
- Bacharach, S.
- Barton, D.
- Bentkowski, J.
- Call, D.
- Corriber, S.
- Cooke, W. D.

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Corbitt, B.
Corson, D.
Daggett, J. R.
DeLong, L.
Duryea, P.
Dyson, J.
Dyson-Hudson, V.
Farley, J.
Ingler, E.
Lawrence, S.
Melby, E.
McHugh, M.
Meyer, E.
Miscellaneous, 10/20/78-6/30/79
Morgado, R. J.
Nygquist, E.
Ostrom, J.
Pallesen, H.
Purcell, R.
Rhodes, F.
Stamp, N.
Steingut, S.
Stewart, P.
Walsh, D.
CORNELL UNIVERSITY GENERAL (CUG)  

EOP/HEOP  

Financial Aid  

Institutional Planning & Analysis, 1979/80  

Master Plan, 1980  

Personnel, Non-Exempt Classification Audit  

Personnel, Performance Appraisal  

Responsibility Centers Analysis (RCA)  

Regents, 1979-80  

Regents' Regulation Revision, 1979-80  

Tuition, 1979  

Tuition Retainage
SUNY Charter - State Education Law, Article 8
Academic Campus Mission Statement Supervision
Academic Faculty Retraining Sample
Academic Questions
Academic Review
Administrative Procedures Manual (Jasanoff project) s.a. Law - Brice Project
Correspondence
Projects Costs/Student
Data Gathering
Disadvantages (in being part of SUNY system)
Finance & Business Office - Fair Share CU/SUNY
Faculty Salaries
Future of Cornell, Higher Education s.a. Project - Correspondence
Fringe Benefits
Grad Stipends
Job Reclassification s.a. CUG - Personnel: Non-Exempt Reclassification Audit
Law (Brice Project) s.a. Statute Revision, Employer-Employee Administrative Procedures Manual
Name and Credit
Salary Recovery
State Relations
Statutes Affecting Statutory Colleges
Statute Revision
CUG Wessell Commission

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STATE UNIVERSITY OF NEW YORK (SUNY)

Academic Planning Campus Visits
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Correspondence
CUNY - Educational Communications Centers
Expanding Educational Opportunity Committee
Faculty Senate
Glock (case)
Library Acquisition Formula
Memos to Presidents
Physical Education
Public Service Responsibilities
Retrenchment
Student Affairs
Student Services
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New York State's Economic Crisis 1977
CORNELL UNIVERSITY GENERAL (CUG)

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Drunk Driving
Empire State Chamber of Commerce
Hazardous Materials, Transportation of
Land Grant - General
Land Grant Brochures (Broader Mission)
Legislative Institute, NYS
Lobbying - Correspondence '80
Lobbying - Correspondence '78-79
Lobbying Documents - C. E. Cook '78-79
Lobbying - J. E. Passer '78-79
Native Americans
NYS Council on the Arts
Sponsored Programs

STATUTORY COLLEGES

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Geneva Experiment Station '79-80
Sea Grant
Human Ecology '79-80
Industrial & Labor Relations '79-80
Vet '79-80
TRANSFER FILES - OLD

State Education Department 1976
Federal Budget 1979
Plan of Action, '71 Report (Mailings)
DNA Research
Health Cost, Control - Ad Hoc Committee '77
COFHE - Policy Committee 1978
COFHE - 1977
Transfer File - Miscellaneous, President D.R. Corson
Ivy Group Meeting 12/12/73
CICU, 1976 - Part II (Commission on Independent Colleges and Universities)
CICU - 1977
CICU - 1978
NACUBO 1971-79
ARCHIVE FILES

CORNELL UNIVERSITY GENERAL

State Education Department
Sunshine Laws
Transportation
Trustee Nominees
Unions; Labor

CORNELLIANA (Miscellaneous)

Accreditation - Cornell
Air Service, Tompkins County
Armed Forces - Higher Education Alliance or Struggle - 1978
Boyce Thompson Institute
C.I.A. 1978
Economic Stimulus 1977
Einstein-Schweitzer Chairs 1972-79
E.P.A. 1979
Ethics in Government 1979
Federal Budget - 1977, '78
Federal Mandates 1977
Federal Public Works Program 1977
Fermi Lab 1978
Financial (Cornell) Crisis 1975
Freedom of Information Act (FOIA) 1976
Funding for Individual Scientific Disciplines 1978
Gold, Thomas 1978
International Studies, Center for - 1978
MacNeil, H. Samuel

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Minimum Wage 1977
Nutrition 1977
OSTP (Office of Science & Technology Policy) Staff Members 1977
Park, Roy H. (Rotary) 1977-79
Citizens Committee on Private Philanthropy and Public Needs (Filer Report) 1973-78
Racker, Efraim 1977
Regents, 1977-79
Reporting Requirements (Federal) 1977-78
Resler Engine 1974-76
Rhodes, F.H.T.R. 1977
SAV - Student Aid Voucher Plan 1978
Social Security 1977-78
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State Legislators 1975-79
Government in Sunshine Act 1976
SUNY (State University of New York) 1978-80
Tax Credits - 1978
Tuition Remission 1978-79
Box 20

FILES

Mid States Reports - 1957 to AHP
AHP - Agreements
AHP - Budget Files
Leases and Contracts - Federal Extension Agreement
Lease - Fulling Mill Farm Preserve
Lease - MacDaniels Tract
Mineral Rights, Wisconsin... Land Script Lands
Revocable Permit R86207
Leases and Contracts - Shoals Marine Laboratory
Contract - Soil and Water Committee
PP - Office Consolidation, NYC
NYC Office Consolidation - 1980
NYC Building - 1976
PP - Consolidation of NYC Facilities - 1976
Leases - NYC Space
CUG - Enrollment
CUG Accessory Instruction 1980
PP Real Estate
CUG Insurance
Leases and Contracts (w/SUNY) - Accessory Instruction
Contracts - Vet School
CU/SUNY Council of Presidents
CUG Personnel - Correspondence
PP-Development Office Finger Lakes Property
1st Draft Recommendations for an Improved Financial System 8/10/73
The Unique Resources of the 1980 Land-Grant
Institutions and Implications for Internal Development
Meeting the Increasing Demand for Higher Education in New York State
Cause for Concern - Cornell University Bovine Health Center
State of New York Five - Year Projection of Income and Expenditures General
Fund Fiscal Years 1979-80 through 1983-84
Early Farms of Extension Work in Agriculture and Home Economics -- December, 1962

First Phase Preliminary Report - Cornell University Utility Inventory and Analysis -- April 23, 1974
Dormitory Authority of the State of New York (Cornell University Note Issue), Series 5
State Audit--AL/ST/35/79; AL/ST/34/78
Staff Retreat
Unit Goals and Objectives
Rudan, J.W.
McCullough Project
Maritime Project (Merchant Marine)
Personnel
Annual Reports
Projects
Rhodes Communication
Quarterly Review
Materials for WGH Quarterly Review
For Discussion with JSO
Jack Lowe
Blackman, R. R.

CUG - Land Grant-Scrip Fund
Recommended Budget Policies for Fiscal Year 1979-80
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Audit Report on Ag - July 76 - June 69
1978 State Audits